

No.F. 3/80/2012/CBSP
Government of India
Ministry of Tourism

C-1 Hutments,
Dalhousie Road,
New Delhi- 110011
Dated the 09th May, 2013

Subject : A training programme for cook-cum-helpers engaged in the
Mid Day Meal Scheme.

In an important Inter-Ministerial synergy, the Ministry of Tourism has decided to support a programme for the training of cook-cum-helpers engaged in the Mid Day Meal Scheme of the Ministry of Human Resource Development. The support will be in terms of the Guidelines enclosed (Annexure I).

2. It will be mandatory for the Institutes mentioned in the list at Annexure II to organise the training courses on being approached by the Ministry of Human Resource Development.
3. The Ministry of Human Resource Development will communicate nominations for the training courses to the Institutes concerned directly under intimation to the Programme Monitoring Unit – Skill Development, Ministry of Tourism.
4. The Institute of Hotel Management, PUSA will develop the training module as required in point (9) of the Guideline and communicate the same to the listed Institutes, as also to the Ministry of Human Resource Development, latest by 15/05/2013.
5. As will be noted, the Ministry of Tourism will meet the cost of the training programme in terms of point (13) of the Guidelines. The Institutes are advised to prefer their respective claims for reimbursement from time to time. Each claim will have to be supported by a statement of itemized expenditure certified by the Principal.
6. The Institutes will send, in the first week of each month, a report indicating the progress specific to this programme. The reports, duly signed, should be e-mailed at : pmuhsrt@gmail.com
7. The Ministry of Human Resource Development will send half-yearly reports to the Ministry of Tourism as to the impact of this training programme.

No F. 3/E-2-12/CSSP
Government of India
Ministry of Tourism

8. This communication may please be acknowledged.

C-1 Hulmenia,
Dauhin Road,
New Delhi - 110011
Dated the 05/05/2013

(Vijay Kumar)
Consultant

Tel : 011 23019343

Subject: A training programme for cook-cum-helpers in
Mid Day Meal Scheme

Ms. Rita Chatterjee
Joint Secretary (Elementary Education)
Ministry of Human Resource Development
Shastri Bhawan, New Delhi

The Principals
IHMs /SIHMs /FCIs
(As per list enclosed)

Shri N.S.Bhuie
Consultant (Academic)
NCHMCT

The Project Manager
Programme Monitoring Unit Skill Development
Ministry of Tourism

5. As will be noted, the Ministry of Tourism will meet the cost of the training programme in terms of point (13) of the Guidelines. The Institutes are advised to prefer their respective claims for reimbursement from time to time. Each claim will have to be supported by a statement of itemized expenditure certified by the Principal.

6. The Institutes will send, in the first week of each month, a report indicating the progress specific to this programme. The reports, duly signed, should be e-mailed at gmubp@nicai.com

7. The Ministry of Human Resource Development will send half-yearly reports to the Ministry of Tourism as to the impact of this training programme.

No.F.3/80/2012/CBSP

Ministry of Tourism

Government of India

A programme of training for cook-cum-helpers engaged in the Mid Day Meal Scheme -

GUIDELINES

(1) **Objective**

The Mid Day Meal Scheme, the largest of its kind, needs to be delivered with standards that are universally acceptable. The workforce managing the Scheme, especially the cooks and helpers must, therefore, be informed of cooking varieties and methods, of the nutritional aspects of a meal, and of the hygiene that must attend the entire delivery chain. This calls for bringing up resource persons from amongst the existing service providers, who are trained to have these abilities and who, in turn, will serve as motivators and masters for others. The objective of the training Programme will be to raise, gradually, the Scheme standards.

(2) **Implementation**

- (i) The Programme will be implemented by the Ministry of Tourism (MoT) in partnership with the Ministry of Human Resource Development, Department of School Education and Literacy (MHRD). However, the actual training will be delivered by the Institutes of Hotel Management (IHMs) and the Food Craft Institutes (FCIs) designated by MoT for the purpose.
- (ii) The following will be the authorities for implementation :
 - a. The Joint Secretary, Elementary Education MHRD, Shastri Bhawan, New Delhi

For making nominations to the training courses and the matters connected therewith.
 - b. The Programme Monitoring Unit – Skill Development, MoT
For processing financial sanctions and monitoring the Programme including issuing clarifications on administrative aspects.
 - c. The Principals of the designated IHMs and FCIs, for the conduct of training programmes and certification.

d. Consultant (Academic), NCHMCT for clarifying issues / doubts relating to course contents.

(3) Target Group

Persons engaged in the Mid Day Meal Scheme as cook-cum-helpers.

(4) Course offered

A ten day full time course (9 a.m to 5 p.m) covering the following, amongst others :

- i) Knowledge dissemination regarding the calorific and nutritive values of Mid Day Meal.
- ii) Methods of cooking for retaining the nutritive value of cooking ingredients.
- iii) Awareness regarding issues of malnutrition and also benchmark of nutrition.
- iv) Importance of Hand washing.
- v) General health and Hygienic practices and concerns.
- vi) Communication skill

(5) Intake

Effort will be to nominate 30 students for a training course. However, in no circumstance a course with less than 15 students will be conducted.

(6) Selection

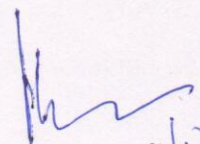
MHRD will ensure that persons nominated are at least 8th class pass. Efforts, however, will be to pick up those who could, with training, serve as trainers for others.

(7) Course frequency

MHRD will make effort to nominate as many persons as possible during school vacations. The provisional target for FY 2013-14 will be to nominate 600 persons.

(8) Fee

No Application fee chargeable to the trainee.


9/5/13

No.F.3/68/2012/CBSP
Ministry of Tourism

(9) Course contents

The training module covering the 6 areas mentioned will be developed by IHM PUSA in consultation with MHRD, also taking inputs from the Principals of IHMs at Lajpat Nagar and Chandigarh, as also the Consultant Academic in NCHMCT.

(10) Lunch

IHMs / FCIs will provide lunch to the trainees @ Rs. 70 per day per trainee.

(11) Certification

The trainees with minimum attendance of 90 per cent will be required to appear in an end of the course test and those who pass successfully will be awarded joint certificate of MHRD and IHMs / FCIs. For the purpose of this test, there will be one internal and one external examiner – the latter will be drawn from a panel of experts maintained by NCHMCT.

(12) Pass-out / placement Records

MHRD, as also IHMs / FCIs concerned, will put the names of pass-outs, together with their contact addresses, on their websites.

(13) Funding of the Programme / Assistance to IHMs/FCIs (Provisional)

MoT will pay the following assistance to IHMs / FCIs per trainee :

SL. No	Particulars	Amount in Rs.
1.	Training fee	3500
2.	Course Material	250
	Testing material fee	500
3.	Certification Fee	300
4.	Meal Charges	700
5.	Miscellaneous Expenses	500
6.	Add 5 % Administrative * Charges as provided for	287
	Total Expenditure on Training	6037

List of Institutes

<p>IHM Bangalore Shri V. R. Venkatadri, Principal S.J. Polytechnic Campus, Seshadri Road, Bangalore (Karnataka) T: 080-22262960, Fax: 080-22268562 M: 9448072121</p>	<p>IHM Bhubaneswar Shri Malik M Altaf, Principal Veer Surendra, Sai Nagar,, Bhubaneswar (Odisha) T: 0674-2589241, 2589864, Fax: 0674-2589963 M: 9437001241</p>
<p>IHM Chandigarh Ms. Bharti Tyagi, Principal-in-Charge Sector 42-D, Chandigarh (Chandigarh) T: 0172-2604833, Fax: 0172-2611956 M: 9872329623</p>	<p>IHM Chennai Shri Rajmohan, Principal CIT Campus, Tharamani, Tharamani,, Chennai (Tamilnadu) T: 044-22542029, Fax: 044-22541615 M: 9445391615, 9841018923(PA to Principal)</p>
<p>IHM Delhi (Pusa) Shri Alok Shivapuri, Principal Library Avenue, Pusa New Delhi (Delhi) T: 011-25841411, 25840147, 25842429, Fax: M: 9650544354,</p>	<p>IHM Gandhi Nagar Dr. J. K. Mangraj, Principal Bhaijipura Patia, Head PO Adalaj, Kudasani,, Gandhinagar (Gujarat) T: 079-23276657-58, Fax: M: 9426010381</p>
<p>IHM Goa Shri Roque D'Cruz, Principal P.O. Alto Porvorim, Bardez,, Goa (Goa) T: 0832-2417379, Fax: M: 9420688444</p>	<p>IHM Gurdaspur Shri Argha Chakravorty, Principal Village : Bariar, G.T. Road, Gurdaspur (Punjab) T: 01874-222501, Fax: M: 9414701503</p>
<p>IHM Guwahati Shri Somenath Saha, Principal VIP Road, Upper Hengrabari, Barbari,, Guwahati (Assam) T: 0361-2452273, Fax: M: 9435012276</p>	<p>IHM Gwalior Shri K. K. Pant, Principal Airport Road, Maharajpura, Gwalior (Madhya Pradesh) T: 0751-2471477, Fax: M: 9425308688</p>

<p>IHM Hajipur Shri Sitesh Srivastav, Principal Near Ramashish Chowk, PO- Industrial Estate,, Hajipur (Bihar) T: 06224-275354, 274937, Fax: 06224-276486 M: 9470522474, 9334121770</p>	<p>IHM Hyderabad Shri Sudha Kumar, Principal F-Row, Durgabai Deshmukh Colony, Vidyanagar,, Hyderabad (Andhra Pradesh) T: 040-27427569,27427898, Fax: M: 9490422816</p>
<p>IHM Jaipur Shri K. S. Narayan, Principal Bani Park, Sikar Road, Jaipur (Rajasthan) T: 0141-2202812 extn: 103, Fax: 0141-2200402 M: 7665222259, 9414059153</p>	<p>IHM Kolkata Shri Ranjit Chaudhury, Principal P-16, Taratala Road, Kolkata (West Bengal) T: 033-24014124, Fax: M: 9433433794</p>
<p>IHM Lucknow Shri A. K. Singh, Principal Sector 'G', Aliganj, Lucknow (Uttar Pradesh) T: 0522-2326772, Fax: M: 9415003963</p>	<p>IHM Mumbai Shri R. K. Saxena, Principal Veer Sawarkar Marg, Dadar, Mumbai (Maharashtra) T: 022-24457241/42, Fax: 022-24449779 M: 9869401007</p>
<p>IHM Shillong Shri Vijay Kumar, Principal Lumpyngad, Bishop Cotton Road, Shillong (Meghalaya) T: 0364-2503505, Fax: 0364-2501616 M: 9436312249</p>	<p>IHM Shimla Shri Rakesh Puri, HoD Kufri, Shimla (Himachal Pradesh) T: 0177-2648208, Fax: 0177-2648197 M: 9418858535</p>
<p>IHM Srinagar Shri A. A. Banday, Principal-In-Charge Rajbagh Srinagar (J & K) T: 0194-2312234, Fax: M: 9419539802</p>	<p>IHM Trivandrum Shri L.V. Kumar, Principal G.V.Raja Road, Kovalam Thiruvananthapuram (Kerala) T: 0471-2480774/1094, Fax: 0471-2480078 M: 9447052407</p>
<p>SIHM Bhatinda Shri Kamal Piyush, Principal Industrial Growth Centre, Mansa Road, Bhatinda (Punjab) T: 0164-2430454/654, Fax: M: 9780002223, 9988852084</p>	<p>SIHM Chandigarh Shri T.K. Razdan, Principal Sector 42-D Chandigarh (Chandigarh) T: 0172-2676024, Fax: M: 9872451871</p>

SIHM Dehradun Shri Sanjay Thakur, Principal Garhi Cantt., Near ONGC Helipad, Dehradun (Uttarakhand) T: 0135-2550272/2550339, Fax: M: 9410394205	SIHM Faridabad Shri Satvir Singh, Principal Badkal Chowk, Faridabad (Haryana) T: 0129-4052466, Fax: M: 9910092303
SIHM Hamirpur Shri P. K. Gupta, Principal P.O- Jhaniari Hamirpur (Himachal Pradesh) T: 01972-218718, Fax: 01972-218118 M: 9625169767	SIHM Jodhpur Shri Shashi Raj Lalwani, Principal Govt. Polytechnic, Residency Road Jodhpur (Rajasthan) T: 0291-2616929, Fax: M: 781112977, 9828537841
SIHM Kozhikode Shri S. Balaji, Principal Govt. Guest House Compound West Hill, Kozhikode (Kerala) T: 0495-2385861, Fax: 0495-238563 M: 9446455653	SIHM Kurukshetra Shri Rajiv Mehrotra, Principal Jyotisar, Near Kalpana Chawla Planetarium, Kurukshetra (Haryana) T: 01744-238766, Fax: M: 9991018866
SIHM Lajpat Nagar Shri Ravi Prakash, Principal Behind Lady Shri Ram College Lajpat Nagar-IV,, New Delhi (Delhi) T: 011-26214812, Fax: 26289862 M: 9999651116	SIHM Rohtak Md. Shahid Hussain, Principal Tilyar Lake Rohtak (Haryana) T: 01262-215533/34, Fax: M: 9416201842
SIHM Silvassa Shri Sanjeev Kumar Saxena, Principal Dr.BBA Polytechnic Campus, Karad,, Silvassa (Dadar & Nagar Haveli) T: 0260-2680001, Fax: M: 7698222770	SIHM Trichy Shri S. V. Bhaskaran, Principal Thuvkkudi, Near Bus Stand PO- NIT Post Office, Tiruchirapalli (Tamilnadu) T: 0431-2500660/2500188, Fax: 0431-2500960 M: 9443152407
FCI Ajmer Shri S.K. Kaushal, Principal Anasagar Circular Road, Post RCE,, Ajmer (Rajasthan) T: 0145-2641864, Fax: M: 9414328845	FCI Aligarh Prof. S. Iqbal Ali, Principal Aligarh Muslim University Campus, Aligarh (Uttar Pradesh) T: 0571-2721136, Fax: M: 9412732708

FCI Balangir Shri C.K. Mohapatra, Principal Titilagarh Road, Balangir (Odisha) T: 06652-230730, Fax: M: 9437030720, 9861031814	FCI Hoshiarpur Shri Navdeep Sharma, Principal Ram Colony Camp, Chandigarh Road,, Hoshiarpur (Punjab) T: 01882-237700, Fax: 01882-237700 M: 9646304050
FCI Jammu Shri Jyoti Bhatti, Principal Yatri Niwas, Bhagwati Nagar,, Jammu (J & K) T: , Fax: M: 9419212449	FCI Udaipur Smt. Sangeeta Sehgal, Principal Opp. Community Centre, Govardhan Vilas, Sector-14,, Udaipur (Rajasthan) T: 0294-2641011, Fax: M: 9414158034