

**Immediate / Time Bound**

**F. No.3-1/2013-Desk (MDM)  
Government of India  
Ministry of Human Resource Development  
Department of School Education & Literacy  
Mid Day Meal Division  
\*\*\*\*\***

105-C, Shastri Bhawan, New Delhi  
Dated the 13<sup>th</sup> June, 2013

**To**

**The Principal Secretaries/Secretaries of the Nodal Department of all the States/UTs implementing Mid Day Meal Scheme**

**Subject: Release of balance of 1<sup>st</sup> installment of recurring Central Assistance under Mid Day Meal Scheme**

Sir / Madam,

I am directed to say that as per the instructions contained in the General Financial Rules, the unspent balance lying with the States/UTs Government from previous year releases is to be taken into account at the time of making releases during the next financial year. The adjustment would be possible only if the States/UTs submit information on the unspent balance immediately after the closing of financial year. The same is still awaited.

2. Since the compilation of information on unspent balance is a time consuming process because information is to be collected from the field units and compiled thereafter at State level. Therefore, keeping in view the practical difficulties of the State Governments, this Department has been releasing the 1<sup>st</sup> installment of admissible recurring Central Assistance to the States/UTs in two installments i.e. 25% ad-hoc release is made without asking for the information on unspent balance from the previous year and the balance 35% of the first installment, is released after receiving information on the component wise unspent balance of the previous year.

*Contd..../-*

3. This Department had already released 25% ad-hoc grant to all States/UTs during the second fortnight of April, 2013 without waiting for the unspent balance position against recurring Central Assistance during 2012-13. The balance 35% of 1<sup>st</sup> installment's recurring Central Assistance is to be released on receipt of information on the component wise unspent balance lying with the State Governments/UTs as on 1<sup>st</sup> April, 2013. The States Government are therefore, requested to submit the component wise information on the unspent balance as on 01.04.2013 from last year's central assistance in the enclosed proforma (**Annexure-I**) by 24<sup>th</sup> June, 2013 positively. Similarly unspent balance of the food grains lying with the State Governments may also be submitted in the proforma (**Annexure-II**) by the same date. Soft copy of the information may kindly be sent by email at [gaya.prasad@nic.in](mailto:gaya.prasad@nic.in) and [amarjs57@gmail.com](mailto:amarjs57@gmail.com).

4. The State Government/ UTs may also refer to this department's letter of even no. dated 14<sup>th</sup> May, 2013 wherein States/UTs were requested to provide information on Minimum Mandatory State Share against the recurring Central Assistance released by this department during 2011-12 and 2012-13 for cooking cost and honorarium to cook-cum-helpers. This information on State Share for cooking cost and honorarium to cook-cum-helpers is also required to be submitted against ad-hoc release of 25% during 2013-14. The same may also be provided by 24<sup>th</sup> June, 2013 in the enclosed proforma (**Annexure-III**).

5. To sum up, it is therefore, requested to submit the following information before or by 24<sup>th</sup> June, 2013 to enable us to release balance of 1<sup>st</sup> installment:

- i) Expenditure Statements for 2012-13 as per **Annexure-I**.
- ii) Utilization of food grains during 2012-13 as per **Annexure-II**.
- iii) Release of Central and State Share during 2013-14 as per **Annexure-III**.

This may treated as **MOST URGENT**.

Yours faithfully,



(Gaya Prasad)  
Director (MDM)

Tel: 011-23384253

Fax: 011-23382394

**Copy to:**

1. Director, MDM of all the States/UTs with request to furnish the information.
2. JS(RC) / Dir(SSP) / DS(BDS)
3. PPS to AS(EE.I)
4. US(RK)/US(VKN)/SO(RK)/SO(BRM)/SO(HC)/SO(NR)

**MID DAY MEAL SCHEME**  
Expenditure Statement during the year 2012-13

State/UT:

(Rs. in lakh)

S.No	Component	Unspent balance as on 01.04.12		Central Assistance received during 2012-13	Matching contribution released by the State/UT during 2012-13	Total Funds available with the State/UT during 2012-13	Expenditure incurred by the State/UT during 2012-13			Unspent balance as on 01.04.2013			
		Central Share	State Share				Central Share	State share	Total	Central Share	State share	Total	
<b>A</b>	<b>Recurring Assistance</b>												
1	Cost of Foodgrain												
2	Cooking Cost												
3	Honorarium to cook-cum-helper												
4	Transportation Cost												
5	MME												
6	<b>Sub-Total</b>												
<b>B</b>	<b>Non-recurring Assistance</b>												
7	Kitchen Devices												
8	Kitchen-cum-store												
9	<b>Sub-Total</b>												
<b>Grand Total (6+9)</b>													

(Signature)  
Secretary of the Nodal Department  
Government/UT Administration of \_\_\_\_\_

**[Mid-Day Meal Scheme]**

STATE: \_\_\_\_\_

**FOODGRAINS (PRY & U PRY) during 2012-13**

**(Figures in MTs)**

Sl. No.	Food grains	PRIMARY				UPPER PRIMARY					
		Allocation for the year 2012-13	Opening Balance as on 31.3.2012	Lifted from FCI during 2012-13	Aggregate quantity Consumed at School level	Balance* Stock as on 31.3.2013	Allocation for the Year 2012-13	Opening Balance as on 31.3.2012	Lifted from FCI from during 2012-13	Aggregated quantity Consumed at School level	Balance* Stock as on 31.3.2013
1	2	3	4	5	6	7	8	9	10	11	12
1	Rice										
2	Wheat										
3	Course Cereals										
<b>Total</b>											

\*Include unspent balance at State, District, Block and schools/cooking agencies level at the end of the year.

**(Signature)**  
**Secretary of the Nodal Department**  
**Government/UT Administration of \_\_\_\_\_**

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**MID DAY MEAL SCHEME****Release of Central and State Share during 2013-14**

State/UT:

(Rs. in lakh)

S.No.	Component	Unspent balance as on 01.04.13		Central Assistance received during 2013-14 (ad-hoc grant)	Matching contribution released by the State/UT during 2013-14	Total Funds available with the State/UT during 2013-14	Expenditure incurred by the State/UT during 1 <sup>st</sup> quarter of 2013-14		Total
		Central Share	State Share				Central Share	State share	
<b>A</b>	<b>Recurring Assistance</b>								
1	Cost of Foodgrain								
2	Cooking Cost								
3	Honorarium to cook-cum-helper								
4	Transportation Cost								
5	MIME								
6	<b>Sub-Total</b>								
<b>B</b>	<b>Non-recurring Assistance</b>								
7	Kitchen Devices								
8	Kitchen-cum-store								
9	<b>Sub-Total</b>								
<b>Grand Total (6+9)</b>									

Date: \_\_\_\_\_

(Signature)  
Secretary of the Nodal Department  
Government/UT Administration of \_\_\_\_\_