

F.No. 1-11/2018-EE.5 (MDM-1-2)
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
MDM Division

Shastri Bhawan, New Delhi
Dated 10th August, 2018.

Subject: Minutes of the meeting of Programme Approval Board – Mid Day Meal Scheme in respect of UT Administration of Daman & Diu held on 9th May, 2018.

The meeting of Programme Approval Board Mid-Day Meal to consider the Annual Work Plan & Budget 2018-19 in respect of UT Administration of **Daman & Diu** was held on **09.05.2018** at New Delhi.

2. A copy of the minutes of the above meeting is enclosed for information & necessary action.
3. The Annual Work Plan & Budget 2018-19 has the approval of Secretary (SE&L).


(Arnab Dhaki)
Under Secretary
Tel. 011-23387771
E-mail: arnab.dhaki@nic.in

Distribution:
(As per list attached)

1.	Shri Alok Kumar, Advisor (Education), NITI Aayog, Yojana Bhawan, New Delhi	2.	Joint Secretary & Financial Advisor, Ministry of HRD, Shastri Bhawan, New Delhi.
3.	Joint Secretary, Ministry of Labour Shram Shakti Bhawan New Delhi.	4.	Joint Secretary (ICDS), Ministry of Women & Child Development, A-Wing, 6 th Floor, Shastri Bhavan, New Delhi
5.	Joint Secretary, Department of Food & Public Distribution, Krishi Bhavan, New Delhi.	6.	Joint Secretary, Ministry of Rural Development, R.No.162, Krishi Bhavan, New Delhi.
7.	Joint Secretary, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi.	8.	Joint Secretary, Ministry of Tribal Affairs, R.No. 722, 7 th Floor, Shastri Bhavan, New Delhi.

9.	Joint Secretary, Ministry of Social Justice and Empowerment, R.No. 609, Shastri Bhavan, New Delhi.	10.	Joint Secretary, Ministry of Development of North- Eastern States (NER), Vigyan Bhavan, Annexe, New Delhi – 110003.
11.	Smt. Pooja Jain Secretary (Education), UT Administration of Daman & Diu	12.	Sh. C. B. Patel, Asstt. Director of Education, UT Administration of Daman & Diu
13.	Economic Advisor, SE&L, Shastri Bhavan, New Delhi.	14.	Vice Chancellor, NUEPA, New Delhi Sri Aurobindo Marg,
15.	Director (NCERT), Sri Aurobindo Marg, New Delhi.	16.	Dr.(Mrs.) Prema Ramachandran, Director, Nutrition Foundation of India, C-13, Qutab Institutional Area, New Delhi – 110016.
17.	Shri Biraj Patnaik, Principal Advisor, Office of Supreme Court Commissioner, B-68, 2 nd Floor, Sarvodaya Enclave, New Delhi – 110001	18.	Shri J.H. Panwal, Joint Technical Advisor, Food and Nutrition Board, Ministry of Women and Child Development, R.No. 103, Jeevan Deep Building, Parliament Street, New Delhi – 110001.
19.	Shri O.P. Dani, Chief General Manager (Sales), Food Corporation of India, Barakhamba Road, New Delhi.		

Copy also to:

1. PPS to Secretary(SE&L).
2. PA to Joint Secretary(EE.I).
3. Dir(GVB) / DS(RA).
4. US(RK) / US(SA) / SO(SS) / SO(ST)
5. Shri Dinesh Pradhan, Consultant, MDM, TSG, Ed.CIL.

Government of India
Ministry of Human Resource Development
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Minutes of the meeting of Programme Approval Board - Mid Day Meal (PAB-MDM)
on 9th May, 2018 – Daman & Diu

The meeting of the Programme Approval Board-Mid-Day Meal (PAB-MDM) was held in New Delhi on 9th May, 2018. The list of participants in the meeting is enclosed at *Annexure-I*. The agenda before the PAB-MDM was:

- i. To review the status and progress of the implementation of Mid-Day Meal Scheme for the UT Administration of Daman and Diu.
 - ii. To consider the Annual Work Plan and Budget (AWP&B) 2018-19 proposal of Daman and Diu for MDM Scheme.
2. Mrs. Ritu Aggarwal, Deputy Secretary MDM and Member Secretary, PAB, welcomed the members of PAB-MDM and other participants. She requested Shri V Shashank Shekhar, Joint Secretary (EE.I), to make opening remarks. Joint Secretary (EE.I) appreciated UT Administration's good practices/initiatives viz; additional contribution in cooking cost both in Primary and Upper Primary from UT budget, additional contribution of payment of honorarium to Cook cum Helpers, introduction of Tithi Bhojan, providing one boiled Egg/banana, Salad, Sukdi thrice a week, important contact numbers displayed in the appropriate location of the schools, availability of LPG connections in all Schools for mode of cooking.
3. Smt. Pooja Jain, Secretary, Department of Education, UT Administration of Daman and Diu briefed the PAB about the technological solutions adopted by the UT under MDM. She made a presentation on the performance of Mid-Day Meal Scheme during 2017-18 and the initiatives taken by the UT administration for improving the effectiveness of the scheme along with proposals for 2018-19. Shri Dinesh Pradhan, Consultant (MIS) also presented an analysis of the performance of the UT in the implementation of Mid-Day Meal Scheme during 2017-18.
4. The following issues were discussed during the meeting:
- 4.1. **Coverage of children:** It was informed that 80% of the enrolled children at Primary and 84% at Upper Primary have availed MDM on an average basis during 2017-18. Secretary, Department of Education of UT administration informed that they had conducted awareness campaigns for encouragement for mid day meal. Hence, there is slight improvement in the coverage of children against PAB approval in upper primary during 2017-18.
 - 4.2. **Delay in release of fund to districts:** It is observed that there is more than 2 months delay in release of funds from UT level to district level. Joint Secretary (EE-I) enquired about the same. Secretary Education of UT Administration clarified that the delay in releasing of funds from Finance Department of UT Administration to District Panchayat is due to several level of approvals involved. She assured that corrective steps would be taken to reduce time in releasing fund to District Panchayat. JS(EE-I) advised UT Govt. that they may take all possible measures to ensure timely release of funds to the district/school level.
 - 4.3. **Use of LPG:** Secretary, Education of UT administration informed that all the schools are using LPG as mode of cooking.

- 4.4. **Meeting of District level Steering cum Monitoring Committee:** It was observed that only two meetings (one meeting in each district) of District level Steering cum Monitoring Committee under the Chairpersonship of the District Collector had taken place for 2 numbers of districts during 2017-18. As per MDM guidelines at least one meeting per month should be held. JS (EE.I) expressed concern about importance of this DLMC meeting and advised the UT to ensure holding meetings on monthly basis as per norms of MDM. Secretary Education of UT Administration assured to take necessary steps in this regard.
- 4.5. **Use of Millets:** JS (EE.I) mentioned that Ministry of Agriculture has decided to celebrate 2018-19 as 'Year of Nutri Cereals (Millets)'. He further suggested the UT to explore the possibilities to introduce millets or any other traditional locally available nutritional grains in Mid Day Meal Scheme.
- 4.6. **Variation of Data:** Almost all the data of the major components of mid-day meal have been matched with the data provided in Annual Work Plan and Budget 2018-19 except payment of honorarium to cook-cum-helpers. Officials of the UT Administration informed that they entered only central share utilization of payment of honorarium to CCHs into the web portal. The Secretary (Education), UT Administration assured that the data regarding utilization of payment of honorarium to CCHs would be entered (both central and UT shares) into the web portal.
- 4.7. **Provision of safe drinking water:** Secretary, Education, UT Administration of Daman and Diu informed that they have 100 % safe drinking water facility in the UT. All 96 schools have water filtration facility in the schools. They have installed RO in 100% schools. JS (EE-I) appreciated the initiative of safe drinking water facilities provided at every school in UT.
- 4.8. **Ayushman Bharat:** Joint Secretary (EE.I) mentioned about the importance of School Health component of recently launched programme of Ayushman Bharat. Dr Anindita Shukla, Senior Consultant, TSG-MDM, informed that under Ayushman Bharat, identified school teachers will be trained as 'Health and Wellness Ambassadors' who in turn will train the school children on Yoga & Meditation, health & hygiene, cleanliness and adolescent issues etc. She further added that provision of water purification systems of appropriate technology, Yoga & Meditation and provision of sanitary napkins for girl child in the schools are very important components in the service delivery part of School Health Component of Ayushman Bharat. Funds are also available in the programme of Menstrual Hygiene Programme of Ministry of Health and Family Welfare. JS (EE.I) advised the UT to coordinate the efforts in this regard with the concerned departments and share the status with Dr. Anindita Shukla.
- 4.9. **School Health Programme:** Secretary (Education) of UT informed that physical training teachers have been appointed in all schools to teach yoga and physical exercises to the children.
- 4.10. **Kitchen Garden:** The Secretary, Department of Education, UT Administration informed that only two schools are having kitchen garden. Joint Secretary (EE.I) advised to set up kitchen gardens in all schools where land is available. He further suggested that UT Horticulture Department, Krishi Vigyan Kendras (KVK) etc. may also be roped in for this purpose.
- 4.11. **Social Audit:** Secretary, Department of Education, UT Administration informed about social audit conducted in the UT Administration during 2017-18. Shri Anrab Dhaki, Under Secretary, MDM Scheme requested the UT Administration to submit the social audit report to MHRD.

5. PAB-MDM approvals for the year 2018-19

It was clarified that the quantification of resources is only an estimate for release of Central Assistance during 2018-19 under the MDM Scheme. The MDM Guidelines provide that every child attending an eligible institution is to be covered under the Scheme and shall be served mid-day meal on all school days. In case the UT Administration finds that the average number of children availing mid-day meal and/or if the working days are more than the approved numbers by PAB-MDM, they may approach the GOI at any time with justification for additional Central Assistance.

There is a little difference in UT's proposal regarding number of children and recommendation by the appraisal team. The appraisal team recommended the highest coverage of children in primary and upper primary during second and fourth quarter of 2017-18 respectively. The chair agreed to the UTs proposal regarding number of children in primary and upper primary. After discussions with UT officials and based on the performance during 2017-18 the PAB-MDM approved the following number of children, number of school days etc. for quantifying the Central assistance for 2018-19:-

5.1. UT Govt.'s Proposals and PAB -MDM Approvals for 2018-19

S. No.	Component	PAB Approval 2017-18	Proposal for 2018-19	PAB-MDM Approval for 2018-19
1.	Institutions			
1.1	Primary	43	53	53
1.2	Upper Primary	56	43	43
1.3	STC (NCLP)	0	0	0
	Total (1.1+1.2+1.3)	99	96	96
1	Children			
2.1	Primary	8900	9400	9400
2.2	Upper Primary	6200	6600	6600
2.3	NCLP	0	0	0
	Total	15100	16000	16000
3	Working Days			
3.1	Primary	220	233	233
3.2	Upper Primary	220	233	233
3.3	NCLP	0	0	0
4	Cook cum Helper			
4.1	Primary	192	193	193
4.2	Upper Primary	128	127	127
	Total (3.1+3.2)	320	320	320
5	Drought			
5.1	Children (Pry)	Nil	Nil	Nil
5.2	Children (U Pry)	Nil	Nil	Nil
5.3	Working days	Nil	Nil	Nil
6	Non Recurring			
6.1	Kitchen cum Store	Nil	Nil	Nil
6.2	Kitchen Devices	Nil	Nil	Nil
6.3	Kitchen Devices	Nil	Nil	Nil

S. No.	Component	PAB Approval 2017-18	Proposal for 2018-19	PAB-MDM Approval for 2018-19
	(Replacement)			
7	Central Assistance (Rs. In Crore)			
7.1	Regular	2.71	Rs. 2.94	Rs. 2.94
7.2	Drought	Nil	Nil	Nil
7.3	Kitchen-cum-stores	Nil	Nil	Nil
7.4	Kitchen Devices	Nil	Nil	Nil
7.5	Kitchen Devices (Replacement)	Nil	Nil	Nil
7.6	Grand Total	Rs.2.71	Rs. 2.94	Rs. 2.94

6. The UT is advised to disseminate the approvals of the resources to all the field functionaries in the UT and districts so as to enable all the eligible institutions to ensure that every child attending an eligible school must be served hot cooked midday meals on all school days irrespective of the approvals of PAB-MDM.
7. The quantification of central assistance of Rs. **2.94** crore has been done as per existing norms on the basis of number of children and working days approved by PAB-MDM for the year 2018-19. The Component- wise approval of funds for 2018-19 is enclosed at Appendix-1.

Appendix-1

UT :DAMAN AND DIU
QUANTIFICATION OF CENTRAL ASSISTANCE FOR 2018-19

A. Food grains1 **Food grains**

S.No	Stage	Approval by PAB-MDM		Quantity in MTs.
		No. of Children	No. of Working days	Total (MTs)
1	Primary (@ 100 gms per child per school day)	9400	233	219.02
2	Upper Primary (@150 gms. per child per school day)	6600	233	230.67
	TOTAL	16000		449.69

B. Cost of Food-grains, Cooking cost, Transport Assistance, Hon. to cook-cum-helpers and Management Monitoring and Evaluation (MME).

I) Primary		
Sl. No.	Component/norm	Amount admissible (Rs. In lakhs)
1	Cost of Food grains @Rs. 3000/- per MTs for Rice + Vat @ 1% per MT	6.64
2	Unit cooking cost @4.13 per child per day	
2.1	Central share @ Rs. 4.13 per child per day	90.46
2.2	Minimum mandatory UT share @ nil per child per day	0.00
3	Transportation Assistance @ Rs. 750.00 per MT of food grains	1.64
4	Honorarium for cook-cum-helpers	
4.1	Central Share – Rs. 1000 for 10 months (193 CCH)	19.30
5	Management Monitoring and Evaluation (MME) @ 30.00 lakh for each district. 1) Cost of food grains 2) Cooking cost and 3) Cost of transportation	60.00
Total Central Share		178.03

II) Upper Primary	
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Sl. No.	Component/norm	Amount admissible (Rs. In lakhs)
6	Cost of Food grains @Rs. 3000/- per MT for Rice + Vat @1% per MT	6.99
7	Unit Cooking Cost – Rs. 6.18 per child per day	
7.1	Central share @Rs. 6.18 per child per day	95.04
7.2	Minimum Mandatory UT share - @ nil per day per child	0.00
8	Transportation Assistance@ Rs. 750.00 MT of food grains	1.73
9	Honorarium for cook cum helper	
9.1	Central Share - @1000 for 10 months (127 CCH)	12.70
10	Management Monitoring and Evaluation (MME) Calculated in primary. 1) Cost of food grains 2) Cooking cost and 3) Cost of transportation	Included in primary level
Total Central Share		116.46

III) Non Recurring Central Assistance		
11	Kitchen-cum-Store	Nil
12	Kitchen-Devices	Nil
Total		0.00
Grand Total (Primary and Upper Primary)		294.49

C. Drought (If Applicable) : Nil

D. Non-recurring : Nil

E. Total Requirement of Funds for 2018-19

(Rs. in lakh)

Component		Centre Share	Minimum Mandatory UT share
Recurring	Normal	Rs. 294.49	Nil
	Drought	Nil	Nil
Non- recurring		Nil	Nil
Total		Rs.294.49	Nil

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Annexure-I

List of participants:

1. Sh. V. Shashank Shekhar, Joint Secretary (EE.I), Ministry of Human Resource Development, Department of School Education & Literacy, Shastri Bhavan, New Delhi.
2. Smt. Pooja Jain, Secretary (Education), UT Administration of Daman Diu and Dadra & Nagar Haveli.
3. Sh. G. Vijaya Bhaskar, Director (MDM), Ministry of Human Resource Development, Department of School Education & Literacy, Shastri Bhavan, New Delhi.
4. Smt. Ritu Aggarwal, Deputy Secretary, Ministry of Human Resource Development, Department of School Education & Literacy, Shastri Bhavan, New Delhi.
5. Sh. H. M. Chanda, CEO & SPD, SSA, UT Administration of Dadra & Nagar Haveli.
6. Sh. Rakesh Das, Director (Education), UT Administration of Dadra & Nagar Haveli.
7. Sh. Jayesh A. Bhandari, Education Officer (Academic), District Panchayat, UT Administration of Dadra & Nagar Haveli.
8. Sh. Chimam B. Patil, UT Administration of Daman & Diu.
9. Smt. Manjari D. Bajpai, Mid-Day Meal, Project Manager, District Panchayat, UT Administration of Dadra & Nagar Haveli.
10. Sh. Jignesh Mukesh, UT Administration of Daman & Diu.
11. Sh. Chimam S. Patil, UT Administration of Daman & Diu.
12. Sh. Asit Halder, Under Secretary, Department of Food & Public Distribution.
13. Dr. Satish Patel, UT Administration of Dadra & Nagar Haveli.
14. Dr. Veer Pal Singh, Professor, ESD, NCERT.
15. Sh. P. K. Srivastava, AFA, IFD, Ministry of Human Resource Development.
16. Sh. Arnab Dhaki, Under Secretary (MDM), Ministry of Human Resource Development, Department of School Education & Literacy, Shastri Bhavan, New Delhi.
17. Sh. Sachin Arora, Under Secretary, (MDM), Ministry of Human Resource Development, Department of School Education & Literacy, Shastri Bhavan, New Delhi.
18. Sh. Kamal Kishore, Assistant Section Officer, Ministry of Human Resource Development, Department of School Education & Literacy, Shastri Bhavan, New Delhi.
19. Sh. Rajat Gupta, Senior Consultant, TSG-MDM, Ed.CIL.
20. Sh. S. K. Sinha, Senior Consultant, TSG-MDM, Ed.CIL.
21. Sh. K. K. Sharma, Senior Consultant, TSG-MDM, Ed.CIL.
22. Sh. Bhupendra Kumar, Senior Consultant, TSG-MDM, Ed.CIL.
23. Dr. Anindita Shukla, Senior Consultant, TSG-MDM, Ed.CIL.
24. Dr. Mridula Sircar, Senior Consultant, TSG-MDM, Ed.CIL.
25. Sh. Dinesh Pradhan, Consultant, TSG-MDM, Ed.CIL.
26. Sh. Lokendra Mahavar, Consultant, TSG-MDM, Ed.CIL.
27. Sh. Davander Kumar, Consultant, TSG-MDM, Ed.Cil.
28. Smt. Seema Bhardwaj, Research Assistant, TSG-MDM, Ed.CIL.