



**National Programme  
of  
Mid Day Meal in Schools  
(MDMS)**

**Annual Work Plan & Budget  
2019-20**

Name of the State - TRIPURA

# Mid Day Meal Programme Annual Work Plan and Budget 2019-20

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## 1. Introduction:

### 1.1 Brief history:

Tripura, the North Eastern State of India is nestled in the far east of India, neighboring the country of Bangladesh. The state headquarters is located at Agartala, which is also the capital of the State. It is surrounded on the north, west, south and south-west by Bangladesh whereas in the east it has a common boundary with Assam and Mizoram. Tripura was a monarchy state before becoming integral part of the Republic of India. Monarchy in Tripura ended on 9th September 1947. Tripura officially became a part of India on Oct. 15, 1949, and a Union Territory on 1st November 1956. It became a constituent state of the Indian Union on Jan.21, 1972.

In order to provide the nutritional support to the children, the state Govt. of Tripura has launched Mid-Day-Meal Scheme in the state w.e.f 1st March, 1980 for children reading in classes I-V in Govt. and Govt. aided schools. Under the scheme, the school going children of primary stage were provided dried food like biscuit, chira, muri and locally available seasonal fruits for 200 days in a year. Subsequently, Govt. of India introduced Mid-Day-Meal Programme under the scheme entitled "National Programme of Nutritional support to primary Education"(NP-NSPE) w.e.f. 15th August 1995 in the whole country as a centrally sponsored scheme. As per guideline of the scheme, each child from classes I-V having attendance in schools up to 80% was supplied 3 kg of rice per month. Government of India provided rice free of cost and Rs.50.00 per quintal as subsidy for transportation of food grains.

Thereafter, in compliance of the direction of the Hon'ble Supreme Court of India, the State Government began providing cooked meal (khichudi) to the eligible primary (I to V) school children on all school day since 1st April 2003 under Mid-Day-Meal and from the year 2008 to all the children of classes VI to VIII (Upper primary level).

As of now, Government of India is providing central assistance to the State Government @ Rs.3.91 per child per school day in the Primary and Rs.5.86 in the Upper Primary stage. Against the central assistance, the State contribution is Rs. 0.50 per child per school day for the Primary level and Rs.0.65 for the Upper Primary level.

Mid-Day-Meal is implemented in 4402 Primary schools and 2127 Upper Primary schools. As per MDM-MIS Data, total of 272412 children in the Primary stage and 173814 in the Upper Primary stage have opted for the Mid-Day-Meal in schools. Mid-Day-Meal is also extended to all the Madrassa institutions in the state.

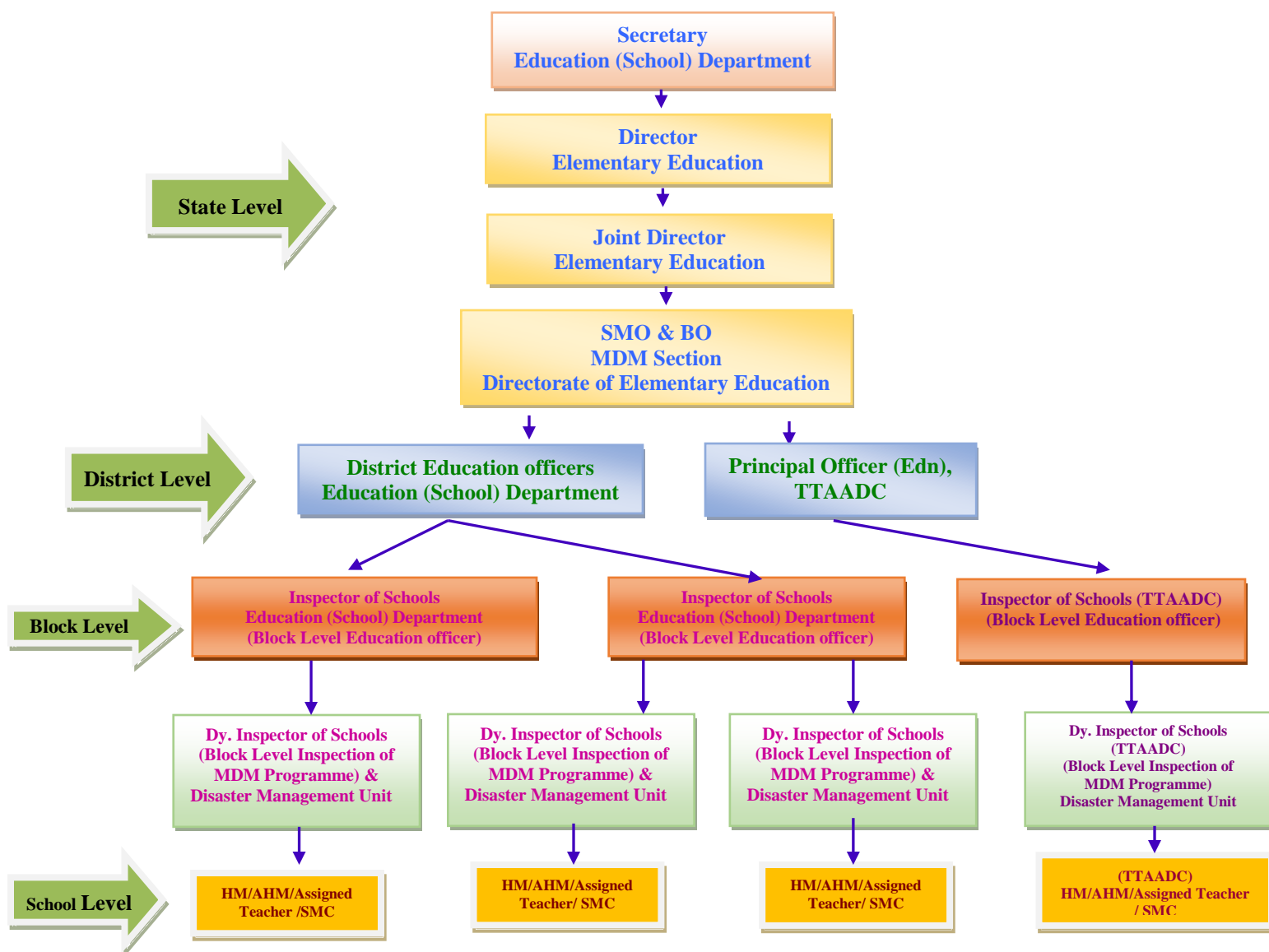
The prime objective of this scheme is to enhance enrollment, retention and attendance and simultaneously improving nutritional levels among children.

## 1.2 Management structure:

The present Management Structure of Mid-Day-Meal is totally under the Directorate of Elementary Education. At the State level Secretary, Education (School) Department, Govt. of Tripura controls all the financial transaction regarding MDM and there is a Joint Director performing as Head of Office of Mid-Day-Meal Scheme along with one School Meal Officer (SMO) working as Branch Officer of Mid-Day-Meal Section who are assisting the Director, Elementary Education to oversee the implementation of MDM. However, at the District and the Block level, the implementation of the scheme is supervised and monitored by the District Education Officers and the Inspector of Schools who are commonly implementing all schemes of the Department.

At the school level the HM / Asst. HM /Assigned Teacher (MDM) finally implement the Programme. Besides, the School Management Committees (SMC) constituted with the public representatives actively to monitor the implementation of the Programme on daily basis. Moreover in every school a Disaster Management Unit has been constituted with the NSS Volunteers to face any kind of unwanted situation.

### Flowchart of Management Structure:



### **1.3 Process of Plan Formulation at State and District level:**

Plan preparation activities are the base of the plan, the Department is expected to develop Mid-Day-Meal Plan as per guidelines of MHRD, Govt considering the following points:

- In order to achieve the goal of improving nutritional levels among the target group by ensuring quality cooked food served to the children of Primary and Upper- Primary school units and also other objectives in implementing the scheme.
- The preparation of Annual Work Plan & Budget 2019-20, every implementing officer is supposed to undertake various activities known as "Pre-Plan Activities".
- Analysis of the exact problem and short comings of the objective areas especially the target groups before preparing a plan.
- The Department has adopted the "Bottom up" approach to formulate the plan.
- The Data in the form of enrolment and number of school Units has been collected from the Blocks (Scrutinized by the District offices and compared with MDM-MIS) to ascertain the actual requirements in terms of financial and food grains.
- The District plans are prepared at the District level offices, keeping close contact with the Block Level Officers i.e. Inspectors of schools.
- Finally the State Level plan has been prepared by comparing all the District Level Plans.
- Apart from these, all implementing officers have been briefed regarding collection and furnishing of data.

## **2. Description and assessment of the programme implemented in the current year (2018-19) and proposal for next year (2019-20) with reference to:**

### **2.1 Regularity and wholesomeness of mid – day - meals served to children; interruptions if any and the reasons therefor problem areas for regular serving of meals and action taken to avoid Interruptions in future:**

Cooked food is being served in all schools on all school days' in the State without any interruption. Mid-Day-meal is being served even during school examinations in the state. Apart from this, an instruction has been issued to serve Mid-Day-Meal even during the rainy days when attendance is likely to fall far short of the enrollment strength.

### **2.2 System for cooking, serving and supervising mid-day meals in the schools:**

The Headmaster / Assigned Teacher (MDM) supervise daily to ensure that specified quantity of rice and other food ingredients are used in preparation of mid-day-meal. He / she also ensure the supply of specified meal as per daily pre fixed weekly menu of MDM. After taking attendance of school children required food grains and other ingredients are released to cooks.

## 2.3 Details about weekly Menu:

### 2.3.1 Weekly Menu – Day wise:

Presently implemented weekly menu for MDM Programme is as follows:

<b>Monday</b>	:	<b>Khichudi</b>
<b>Tuesday</b>	:	<b>Rice and Egg curry</b>
<b>Wednesday</b>	:	<b>Rice &amp; Veg. curry</b>
<b>Thursday</b>	:	<b>Rice and Egg curry</b>
<b>Friday</b>	:	<b>Rice &amp; Veg. curry</b>
<b>Saturday</b>	:	<b>Payesh (Sweet Dish)/Khichudi/ Rice &amp; Veg. curry (to be decided by the school authority)</b>

In the present weekly menu there are provision to provide two full eggs in a week, green vegetable twice in a week and dal twice in a week ( in mode of khichudi) which will fulfill the nutritional gap of school going children.

#### **Present menu contains:**

✓ Calorie value	-	514 Kcl per day
✓ Protein value	-	22 gm per day
✓ Calcium	-	56 mg per day

It is being monitored by the School Management Committee (SMC), Headmasters and guardians and the Local bodies for strict observance to serve Mid-Day-Meal as per menu. Due to price rise of essential commodities, it is difficult to meet up the prescribed calorie with the present cooking cost. Hence, it is proposed for enhancement in the cooking cost, so that there is equality with the market price index.

### 2.3.2 Additional Food items provided (fruits / milk / any other items), if any from State/UT resources. Frequency of their serving along with per unit cost per day:

Sometimes Chicken or sweets are being served by the local social workers.

### 2.3.3 Usage of Double Fortified Salt and Fortified Edible Oil; their availability and constraints, if any, for procuring these items:

Double Fortified Salt is being used in preparation of mid-day-meal in all schools throughout the State. Presently, TATA TRUSTS has supplied all the DFS stock to schools through PDS.

### 2.3.4 At what level menu is being decided / fixed:

The menu has been decided in the State level in consultant with the Dietician of the State Govt. along with in consideration of the locally vegetables. As per this fixed common menu, mid-day-meal is being provided to all the school going children under elementary stage.

### 2.3.5 Provision of local variation in the menu, Inclusion of locally available ingredients / items in the menu as per the liking / taste of the children:

Present weekly menu for MDM has been prepared on the basis of the vegetable, food ingredients etc. available throughout the state and on the day of Rice & Veg. Curry, the veg. curry are being prepared based on the locally available vegetables considering the local area based food habits.

### 2.3.6 Time of serving meal:

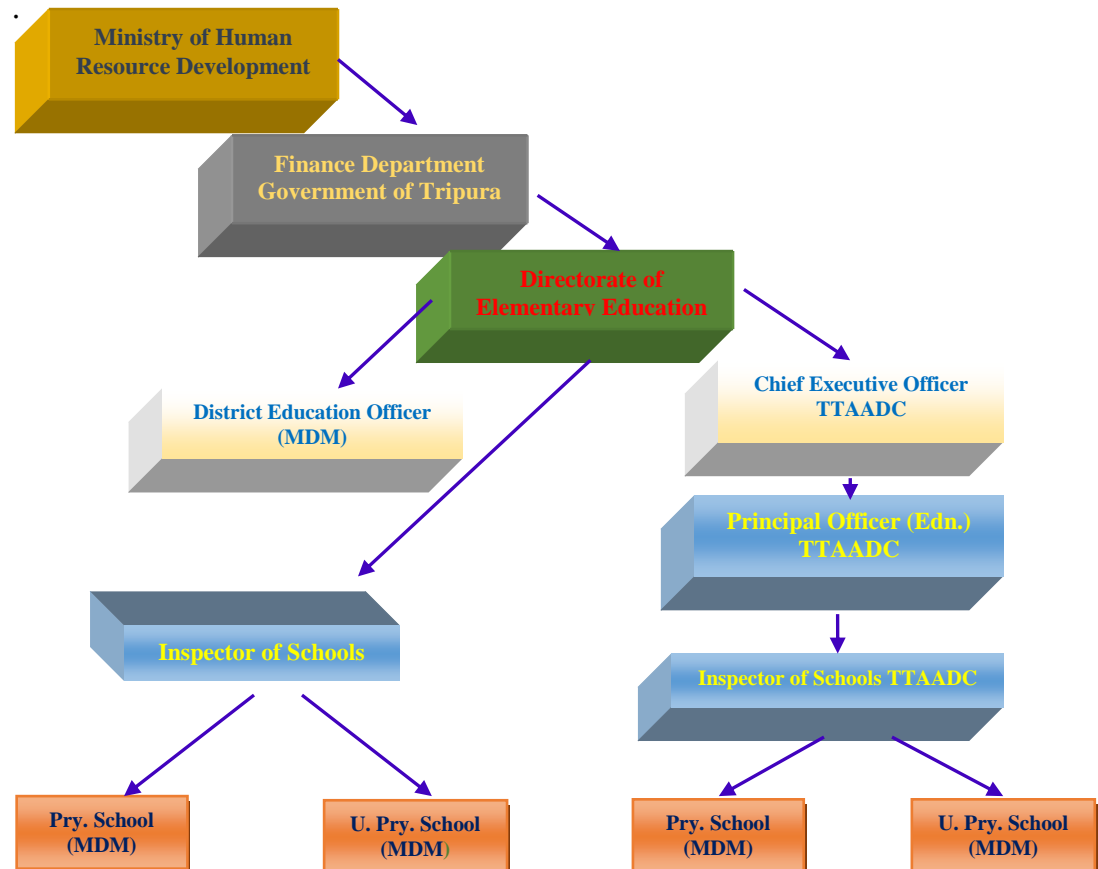
Present timings for serving of Mid-Day-Meal at school level are as follows:

Primary Stage : 8.45 AM to 9.10 AM  
Upper Primary Stage : 1.50 PM to 2.20 PM

## 2.4 Fund Flow Mechanism - System for release of funds (Central share and State share):

### 2.4.1 Existing mechanism for release of funds up to school / implementing agency levels:

The Department is using the e-transfer system for transferring the funds from Directorate to District / Block level and then at the school level. The Elementary Education transfers all funds to the account of all Inspector of Schools and the Chief Executive Officer for schools under TTAADC. Thereafter, the Inspector of Schools transfers the funds to the Joint Account of HM & SMC of all schools under their respective jurisdiction through banks.



#### 2.4.2 Mode of release of funds at different levels:

At present the Department has adopted the e-transfer system for transferring MDM funds from Directorate to District / Block level and then at the school level.

#### 2.4.3 Dates when the fund were released to State Authority/ District / Block / Gram Panchayat and finally to the Cooking Agency / School.

Sl. No	Instalment / Component	Date of receiving of funds by the State	Date of receiving of funds by the Directorate	Date of receiving of funds by the Inspectorates / Blocks	Date of receiving of funds by the School
<b>(A) Recurring Assistance</b>					
1	Ad hoc Grant (25%)	27/04/2018	02/06/2018	06/06/2018	08/06/2018
2	1st Installment	12/09/2018	04/10/2018	09/10/2018	12/10/2018
3	2nd Installment	27/12/2018	25/01/2019	29/01/2019	02/02/2019
<b>(B) Non-Recurring Assistance</b>					
4	Kitchen-cum-store	NIL			
5	Kitchen Devices	NIL			

#### 2.4.4 Reasons for delay in release of funds at different levels.

The previous method of fund flow was as follows:

Funds once received from GOI, it has been released from the Finance Department of the State Government based on requisition (on the basis of enrolment & number of schools) of the Mid-day-Meal Scheme, Tripura both against Central Assistance (CSS) and mandatory State Share. Subsequently, the DDO, MDMS, Tripura transfers all funds to the account of all Inspector of Schools and the Chief Executive officer for schools under TTAADC. Thereafter, the Inspector of Schools transfers the funds to the Joint Account of HM & SMC of all schools under their respective jurisdiction through banks. In case of TTAADC, the Elementary Education transfers the fund to the Account of Chief Executive Officer, TTAADC. Thereafter, the Chief Executive Officer, TTAADC transfers the fund to the Account of The Principal Officer (Education), TTAADC for transferring the fund to the account of all Inspectors of Schools (TTAADC).

**2.4.5 In case of delay in release of funds from State/ Districts, how the scheme has been implemented by schools/ implementing agencies.**

As soon as the funds receive from the Finance Department, Govt. of Tripura the Directorate releases the fund within 20 days to the implementing level. In case of delay in release of fund to the implementing level, the school authority takes ingredients from the local markets on credit, which has not been happened rottenly. The directorate has also circulated an instruction regarding implementation of Mid-Day-Meal, as Mid-Day-Meal could not be stooped at any cost during school days.

**2.4.6 Initiatives taken by the State for pre-positioning of funds with the implementing agencies in the beginning of the year.**

Not applicable.

**2.5 Food grains management:**

**2.5.1 Time lines for lifting of food grains from FCI Depot - District wise lifting calendar of food grains:**

The Inspector of Schools submits quarterly requirements of rice showing school-wise shortfall or surplus of rice of previous quarter to the MDM Section, Directorate of Elementary Education. Whatever the allocation of food grains received from Gol, on the basis of requisitions received from Inspector of Schools, the MDM Section, Directorate of Elementary Education prepare I/S wise and feeder go-down wise re-allocation memo of rice.

**2.5.2 System for ensuring lifting of FAQ food grains (Joint inspections at the time of lifting etc.).**

For ensuring lifting of FAQ food grains (rice) random inspections are being done at the FCI go-down / Sub-Divisional food go-down by the state level, District level and Block level departmental officers.

**2.5.3 Is there any incident when FAQ food grain was not provided by FCI. If so, the action taken .by the State/District to get such food grain replaced with FAQ food grain. How the food grain of FAQ was provided to implementing agencies till replacement of inferior quality of food grain from FCI was arranged:**

No. There is no such kind of issues occurred with FCI in the state.

**2.5.4 System for transportation and distribution of food grains:**

The FCS & CA Department, Govt. of Tripura (Nodal Agency for lifting of food grains) lifts the food grains (rice) from FCI go-down and supply to the Sub-Divisional Food go-downs. Thereafter, the Sub-Divisional Food Controller issues D.O against each concerned Fair Price Shops dealers to collect rice from Sub-Divisional food go-down. Thereafter, the dealers of Fair Price shops lift food grains from Sub-Divisional Food go-down and store it in their respective store house. The School authorities arrange for



lifting of rice from F.P. Shops and keep the lifted rice in safe storage Bin in schools for MDM Programme. The school authorities are being paid transportation assistance @ Rs.310 / MT rice.

**2.5.5 Whether unspent balance of food grains with the schools is adjusted from the allocation of the respective implementing agencies (Schools /SHGs / Centralized Kitchens). Number of implementing agencies receiving food grains at door step level:**

Yes, unspent balance of rice with the schools is being adjusted from the allocation of the respective schools. In fact, the Inspectors of Schools submits quarterly requirements of rice showing school-wise shortfall or surplus of rice.

The School authorities arrange for lifting of rice from F.P. Shops and keep the lifted rice in safe storages in schools for MDM Programme. In the state most of the school units are situated within 1 (one) KM range of concerned F.P Shop.

**2.5.6 Storage facility at different levels in the State / District / Blocks / Implementing agencies after lifting of food grains from FCI depot.**

All the School units in the state have been facilitated with at least two specially designed (FIFO system) good quality storage bins of capacity 250KG each for storing the rice in a hygienic environment.

**2.5.7 System for fortification of food grains and their costing and logistics arrangement.**

The Department has taken initiative for fortification of food grains through TATA TRUSTS. Presently, the process is going on.

**2.5.8 Challenges faced and plan to overcome them:**

As of now, as the quantity and quality of food grains are concerned under MDM Programme, there is no complaint in the state. The quality of food grains supplied for MDM scheme is Fair Average Quality (FAQ) which conforms to the guidelines of MHRD, GoI.

**2.6 Payment of cost of food grains to FCI.**

**2.6.1 System for payment of cost of food grains to FCI; whether payments made at district level or State level:**

As per guidelines issued by the MHRD, GOI, the cost of lifted food grains is paid directly to the Area Manager, FCI, Agartala after receiving bills duly certified by the Department of Food Civil Supplies & Consumer Affairs (FCS&CA Deptt.). Bills are paid on a quarterly basis.

The payment of food grains has been made from state level office of Mid-Day-Meal Scheme under Directorate of Elementary Education (MDM Section).

**2.6.2 Status of pending bills of FCI of the previous year(s) and the reasons for pendency.**

There are no pending bills of FCI of the previous year.

**2.6.3 Timelines for liquidating the pending bills of previous year(s):**

Not applicable.

**2.6.4 Whether meetings are held regularly in the last week of the month by the District Nodal Officers with FCI as per guidelines dated 10.02.2010 to resolve the issues relating to lifting, quality of food grains and payment of bills.**

Necessary consultations are being done in the District level Steering-cum-Monitoring Committee with the District Nodal Officer to the FCI regarding lifting of food grains etc.

**2.6.5 Whether the District Nodal Officers are submitting the report of such meeting to State Head quarter by 7<sup>th</sup> of next month:**

The minutes of the District level Steering cum Monitoring Committee are being sent to the State head quarter of MDM Scheme.

**2.6.6 The process of reconciliation of payment with the concerned offices of FCI.**

The cost of lifted food grains is paid directly to the Area Manager, FCI, Agartala after receiving bills duly certified by the Department of Food Civil Supplies & Consumer Affairs (FCS & CA Department.) govt. of Tripura. The Block Level Officers (Inspector of Schools) have also submitted the lifting confirmation report to the State head quarter at the end of the quarter.

**2.6.7 Relevant issues regarding payment to FCI.**

There is no issue regarding payment to FCI.

**2.6.8 Whether there is any delay in payment of cost of food grains to FCI. If so, the steps taken to overcome the delay.**

As soon as FCI submits the bills to the MDMS, Tripura, the Directorate of Elementary Education pays the bills within 20 days.

**2.7 Cook-cum-helpers:**

**2.7.1 Whether the State follows the norms prescribed by MHRD for the engagement of cook-cum-helpers or it has its own norms.**

The Department has engaged 11002 nos. Cook cum Helpers under MDM scheme in the state as per norms of MHRD, Gol.

**2.7.2 In case, the State follows different norms, the details of norms followed may be indicated.**

The Department has strictly followed the prescribed guidelines of MHRD, Gol for engagement of Cook cum Helpers.

**2.7.3 Is there any difference in the number of cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged.**

There are total 11002 Cook-cum-Helpers, have been engaged under MDM Scheme up to 31st March, 2019. Moreover, 13 Cook-cum-Helpers will be engaged shortly.

**2.7.4 System and mode of payment, of honorarium to cook-cum-helpers and implementing agencies viz. NGOs / SHGs / Trust / Centralized kitchens etc.**

11002 Cook cum Helpers for Primary & Upper Primary units have been engaged under MDM Programme in the State. There is no Centralized Kitchen in the state. The payments of all the Cook-cum-Helpers engaged under MDM Programme are being made through their individual bank accounts by e-transfer system.

**2.7.5 Whether the CCH were paid on monthly basis.**

Yes, all the Cook cum Helpers were being paid on monthly basis throughout the state.

**2.7.6 Whether there was any instance regarding irregular payment of honorarium to cook-cum-helpers and reason thereof. Measures taken to rectify the problem.**

There is no any instance regarding irregularities payment of honorarium to Cook-cum-Helpers.

**2.7.7 Rate of honorarium to cook-cum-helpers:**

All the Cook-cum-Helpers have been paid @Rs.1500/- (CSS: Rs.900/- + State Share: Rs.600/-).

**2.7.8 Number of cook-cum-helpers having bank accounts:**

All the cook-cum-helpers engaged under MDM Scheme have their individual bank accounts.

**2.7.9 Number of cook-cum-helpers receiving honorarium through their bank accounts:**

All the Cook-cum-Helpers are receiving their honorarium through their individual Bank account.

**2.7.10 Provisions for health check-ups of Cook-cum-Helpers:**

The health check up programme has been conducted by the RBSK team (Health Department) under School Health Programme. The Director, NHM has been requested to take necessary steps to check the health of cook-cum-helpers engaged under MDM during the school health check-up Programme.

**2.7.11 Whether cook-cum-helpers are wearing head gears and gloves at the time of cooking of meals.**

The department has issued a general instruction regarding wearing apron and head gears at the time of cooking and serving of mid day meal by the cook-cum-helpers.

Apron & Scarf have been provided to all the Cook-cum-Helpers from the MME fund of the scheme. Accordingly, all cook-cum-helpers are wearing head gears and apron at the time of cooking and serving of meals.

**2.7.12 Modalities for apportionment of cook-cum-helpers engaged at school level and working at centralized kitchens, in case of schools being served through centralized kitchens:**

There is no centralized kitchen available in the state.

**2.7.13 Mechanisms adopted for the training of cook cum helpers. Total number of trained cook cum helpers engaged in the cooking of MDMs. Details of the training modules; Number of Master Trainers available in the State; Number of trainings organized by the Master Trainers for training cook-cum-helpers.**

10127 Cook cum helpers have been provided training on safety & hygiene by the resource personnel's in convergence with other departments like Fire Service Deptt., Health Deptt., Physiology Deptt. of Tripura University etc. During the training of Cook-cum-Helpers it has been acquired them how and why to maintain the safety and clean & hygiene in the Kitchen.

**2.7.14 Whether any steps have been taken to enroll cook-cum-helpers under any social security schemes i.e Pradhan Mantri Jan Dhan Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. and number of cooks benefitted through the same.**

Steps have been taken by the state level to enroll the cook-cum-helpers under any social security scheme. Although Some School authorities have taken the initiative and enrolled cook-cum-helpers under Pradhan Mantri Jeevan Jyoti Bima Yojana Scheme.

Total 5148 nos. CCH were benefitted under Pradhan Mantri Jeevan Jyoti Bima Yojana Scheme.

Recently, 2168 Cook-cum-Helpers are also enrolled under Pradhan Mantri Sram Mandhan Yojana,

**2.8 Procurement and storage of cooking ingredients and condiments.**

**2.8.1 System for procuring good quality (pulses, vegetables including leafy ones, salt, condiments, oil etc. and other commodities.**

Headmaster of schools who is the convener of SMC is responsible for maintaining stock book of rice and other food ingredients and accounts

of receipt and expenditure of MDM fund. He keeps all vouchers in his custody and submits utilization of rice and fund to the Inspector of Schools. SMC members hold the meeting once in a month and take decision and corrective measures for effective implementation of the Programme in each school.

The assigned teacher receives fund from the HM on weekly basis and make expenditure for purchase of vegetable, oil packet and spices from local market, and draws rice, pulse and Double Fortified Salt from the fair price shop. In this respect one register has also maintained daily to keep the record of ingredients purchased. After expenditure, he / she submit vouchers to the HM.

**2.8.2 Whether pulses are being procured from NAFED or otherwise.**

Pulses were being procured from open market for making Khichudi in Mid-Day-Meal. During the year 2019-20, pulses are being supplied by the Food Civil Supplies & Consumer Affairs, Govt. of Tripura from central buffer stock.

**2.8.3 Whether 'First – in – First – out' (FIFO) method has been adopted for using MDM ingredients such as pulses, oil/fats. Condiments salt etc. or not.**

Yes, FIFO method has been adopted in usage of MDM ingredients like rice, pulses etc.

**2.8.4 Arrangements for safe storage of ingredients and condiments in kitchens.**

All the school units have been facilitated with at least two good quality storage bin specially designed with FIFO system of capacity 250 KG (approximate) each form the MME fund under MDM Programme. Accordingly these storage bins are being used to store the food grains and pulses at schools.

**2.8.5 Steps taken to ensure implementation of guidelines dated 13.02.2015 on food safety and hygiene in school level kitchens under Mid-Day Meal Scheme.**

Training has been provided to all the Cook-cum-Helpers on safety & hygiene by the resource personnel's from other departments like Fire Service Deptt., Health Deptt., Physiology Deptt. of Tripura University etc. During the training of Cook-cum-Helpers, it has been acquired them how and why to maintain the safety and clean & hygiene in the Kitchen. Moreover, as per 100 days action Plan of the State Government, block wise workshop on hygiene & sanitation have also conducted from 14/05/2018 to 30/05/2018 throughout the State. All the HMs and MDM assigned teachers have been participated in the workshop. LPG has also been introduced in 1711 school units out of 6529.

### **2.8.6 Information regarding dissemination of the guidelines up-to school level.**

All the guidelines received from the Ministry of HRD have been distributed to the implementing level for effective implementation of the scheme.

## **2.9 Type of Fuel used for cooking of Mid-Day Meals – LPG, Smokeless Chulha, Fire wood etc.**

### **2.9.1 Number of schools using LPG for cooking MDM:**

As of now, total 1711 school units have been preparing mid day meal through LPG based cooking system.

### **2.9.2 Steps taken by State to provide LPG as fuel in MDM in all schools.**

During the year 2018-19, the Govt. of Tripura has sanctioned Rs.4.96 crore for installation of LPG Cooking System in 1967 schools along with the recurring refilling costs of LPG cylinders for 3678 school units.

### **2.9.3 Expected date by which LPG would be provided in all schools.**

As per guidelines of the Ministry of HRD, there is no fund provision available for LPG under Mid-Day-Meal Scheme. The State Government has sanctioned only Rs.4.96 crore, which will covers only 3678 school units out of 6529. The Department will cover rest of school units under LPG connection with in 31st March, 2020 subject to the availability of sufficient fund.

## **2.10 Kitchen-cum-stores.**

### **2.10.1 Procedure for construction of kitchen-cum-store.**

At present there are 6317 Government & Government Aided managed primary and upper primary school units excluding newly opened schools (as per MDM-MIS figure) which were eligible to get fund for construction of kitchen-cum-store. Up-to year 2014-15, the Govt. of India have sanctioned funds for construction of 5304 nos. kitchen-cum-store in 5304 nos. primary and upper primary school units. But the department has constructed total 5304 kitchen sheds utilizing the same fund. In addition, 562 nos. kitchen sheds were constructed by convergence before 2008-09. All the Kitchen-cum-stores were constructed as per model estimate approved and communicated by the Gol.

#### Construction Procedure:

Fund towards this construction was placed to the concerned Inspectors of Schools, who then transfer the fund to the School Authority. After getting fund from the Inspector of Schools, the School Authority constructed the kitchen shed with the knowledge of the School Management Committee (SMC) which was also entrusted to supervise the construction works to ensure its quality.

**2.10.2 Whether any standardized model of kitchen cum stores is used for construction.**

Yes, all the Kitchen-cum-stores have been constructed as per module & estimate communicated by the Gol.

**2.10.3 Details of the construction agency and role of community in this work.**

The School Authority was responsible to construct the kitchen-shed as per specific model (plinth area 1 / 2 / 3 / 4) with the knowledge of the engineering cell of the department and the School Management Committee (SMC) which was also entrusted to supervise the construction works to ensure its quality.

**2.10.4 Kitchen cum stores constructed through convergence, if any:**

Yes, there were 562 school units where kitchen-cum-store was constructed through convergence before 2008-2009.

**2.10.5 Progress of construction of kitchen-cum-stores and target for the next year.**

During the year 2018-19, MHRD, Gol has not provide any fund for construction of kitchen-cum-stores.

As kitchen sheds have already been constructed in all eligible school units up to 2014 - 15, the new construction target for the next year is nil.

**2.10.6 The reasons for slow pace of construction of kitchen cum stores, if applicable.**

Not applicable.

**2.10.7 How much interest has been earned on the unutilized central assistance lying in the bank account of the State/implementing agencies:**

The Ministry of HRD, Gol has sanctioned 5304 Kitchen cum store amounting Rs. 7763.93 Lakhs up to 2014-15. The Department has constructed all the Kitchen cum stores. So there is no fund available as unutilized.

**2.10.8 Details of the kitchen cum stores constructed in convergence. Details of the agency engaged for the construction of these kitchen cum stores.**

562 kitchen cum Store have been constructed states own resources like Housing Board, MGNREGA and also other organizations like ONGC etc. during the year 2008-09.

**2.11 Kitchen Devices:**

**2.11.1 Procedure of procurement of kitchen devices from funds released under the Mid-Day Meal Programme:**

Kitchen devices have been provided to all Primary and Upper Primary school units (6529 nos.) as per guidelines of MHRD, Gol.

These are procured from registered Co-operative Societies / Local Market in every Sub-Division from the fund provided by Gol i.e @ Rs.5000/- per

school. During the year 2018-19, an amount of Rs. 99.95 lakhs have been approved against replacement of five years old Kitchen Device by the MHRD, but fund yet not released by Gol.

**2.11.2 Status of procurement of kitchen devices:**

During the year 2018-19, fund has been approved for replacement of kitchen devices in 1999 school units but fund not been released by the Gol.

**2.11.3 Procurement of kitchen devices through convergence or community/CSR:**

Kitchen devices are mainly procured from the fund provided by the MHRD, Gol. Although, some schools have procured Kitchen Devices from their saving from other components.

**2.11.4 Availability of eating plates in the schools. Source of procurement of eating plates.**

Eating plates are also available in all school units, but the quantity is not adequate. These have been procured from the MME fund under the programme.

**2.12 Measures taken to rectify:**

**2.12.1 Inter-district low and uneven utilization of food grains and cooking cost:**

In Tripura, incidence of inter-district low and uneven utilization of food grains and cooking cost is not felt as the process involved in release of both food grains and fund has been streamlined except of delay in approval by the Finance Department to release fund to the Department. Otherwise allocation of food grains and cooking cost is released at the scheduled time.

**2.12.2 Intra-district mismatch in utilization of food grains and cooking cost.**

Utilization of surplus rice of previous allotment lying accumulated in some of the F.P Shops / Schools may result in intra- district mismatch in utilization of food grains and also for cooking cost. Attempt is being taken up to stop lifting of rice from the go-down until and unless the previous surplus stock of rice is fully utilized so that huge surplus of rice may not accumulate and also the cooking cost is being allocated on the basis of actual requirement received from schools.

**2.12.3 Mismatch of data reported through various sources (QPR, AWP&B, MIS etc.)**

There is no Mismatch of data reported through various sources (QPR, AWP& B, MIS etc.) as QPR & AWP & B are being made from the MDM-MIS data.



## 2.13 Quality of food:

### 2.13.1 System of Tasting of food by teachers/community. Maintenance of tasting register at school level:

The Directorate Elementary Education, Govt. of Tripura has introduced the practice of tasting of cooked food for MDM. According to this practice the cooked food should be tasted by at least one teacher (assigned teacher for MDM), one cook-cum-helper and one local guardian (if present) before serving the cooked food to the children. They should also write their observations in the specific register kept in every school.

### 2.13.2 Maintenance of roster of parents, community for the presence of at least two parents in the school on each day at the time of serving and tasting of mid day meal.

The School Education Department, Govt. of Tripura has introduced a practice to taste cooked food for MDM at all school units. According to this the cooked food should be tasted by at least one teacher (assigned teacher for MDM), one cook cum helper and one local guardian (if present) before serving the cooked food to the children. They should also write their observations in the specific register kept in every school.



**2.13.3 Testing of food sample by any recognized labs for prescribed nutrients and presence of contaminants such as microbe's e-coli. Mechanism to check the temperature of the cooked MDM.**

The Department has taken initiative to test the cooked food samples in "Regional Food Testing Laboratory" at Agartala under The Department of Health & Family welfare as there are no NABL labs available in Tripura.

**2.13.4 Engagement of / recognized labs for the testing of Meals.**

There are no of NABL labs available for testing of cooked food samples in the state. So initially the Department has started the Micro-Biological examination of cooked food samples at the Regional Food Testing Laboratory under Health Department, Govt. of Tripura.

**2.13.5 Details of protocol for testing of Meals, frequency of lifting and testing of samples.**

During the year 2018-19, 16 cooked food samples have been tested in the Regional Food Testing Laboratory. All the reports found "Non-pathogenic organism grown in culture". Recently, Health Department has empowered Sub-Divisional Medical Officer (SDMO) for collecting food samples from schools.

**2.13.6 Details of samples taken for testing and the results thereof.**

16 Cooked food samples have been collected by the Sub-Divisional Medical Officer (SDMO) from different Districts from different schools. The Sub-Divisional Medical Officer (SDMO) of concerned Sub-Division used to collect the samples from schools and send it in the Regional Food Testing Laboratory for Micro-Biological Examination.

**2.13.7 Steps taken to ensure implementation of guidelines issued with regard to quality of food.**

All the District Education Officers and Inspector of Schools are requested to contact concerned Districts chief Medical officer and Sub-Divisional Medical Officer (SDMO) for collection of food samples for testing. Besides, every day the cooked food has been tested by firstly one cook – cum-helper secondly one teacher of concerned school and last one parents before serving the meal to the children and put their observation in the Food Testing Register kept in every school unite. The Inspecting officers also been checked the quality of food during the school inspection.

**2.14 Involvement of NGOs / Trusts.**

**2.14.1 Modalities for engagement of NGOs/ Trusts for serving of MDM through centralized kitchen.**

The Department has taken initiative to introduce Centralized Kitchen in Mid-Day-Meal Scheme in Tripura. An Expression of Interest has called from

the interested CSO / NGOs. Now, it is still under observation of the Department.

**2.14.2 Whether NGOs/ Trusts are serving meal in rural areas**

Does not arise.

**2.14.3 Maximum distance and time taken for delivery of food from centralized kitchen to schools;**

Does not arise.

**2.14.4 Measures taken to ensure delivery of hot cooked meals to schools;**

Does not arise.

**2.14.5 Responsibility of receiving cooked meals at the schools from the centralized kitchen,**

Does not arise.

**2.14.6 Whether sealed/insulated containers are used for supply of meals to schools,**

Does not arise.

**2.14.7 Tentative time of delivery of meals at schools from centralized kitchen.**

Does not arise.

**2.14.8 Availability of weighing machines for weighing the cooked MDM at school level prepared at centralized kitchen;**

Does not arise.

**2.14.9 Testing of food samples at centralized kitchens.**

Does not arise.

**2.14.10 Whether NGO is receiving grant from other organizations for the mid day meal. If so, the details thereof.**

Does not arise.

**2.15 Systems to ensure transparency and accountability in all aspects of programme implementation,**

**2.15.1 Display of logo, entitlement of children and other information at a prominent visible place in school;**

Display of logo, entitlement of children, weekly uniform menu chart and other information's have been displayed at a prominent visible place in all school units at the State.

**2.15.2 Dissemination of information through MDM website:**

The MDM website ([www.mdm.nic.in](http://www.mdm.nic.in)) under control of MHRD, Gol is an authentic source of information on MDMS. Necessary informations are being collected from the MDM website.

### **2.15.3 Provisions for community monitoring at school level i.e. Mother Roaster, Inspection register,**

All SMC members and local guardians are requested to monitor the implementation of the Programme at the school. The Departmental officer of State level, District level and Block level are instructed to conduct inspection of schools on regular basis as per target fixed by the appropriate authority. Moreover, The DMs, SDMs and Block Development Officers (B.D.O) are also requested to conduct inspections to oversee the implementation of the Scheme.

### **2.15.4 Tasting of meals by community members,**

The Department has introduced a practice of tasting of cooked food before serving the student in all school units. According to this the cooked food should be tasted by at least one teacher (assigned teacher for MDM), one cook-cum-helper and one local guardian (if present) before serving the cooked food to the children. They should also write their observations in the specific register kept in every school.

### **2.15.5 Conducting Social Audit.**

#### **2.15.5.1 Whether Social Audit has been carried out or not,**

Social Audit has been carried out in 93 school units under Dukli Block, West Tripura District and 115 school units under Dumburnagar, Dhalai Tripura District as per guidelines of MHRD.

#### **2.15.5.2 If no, in 2.15.5.1, reasons thereof.**

Not applicable.

#### **2.15.5.3 Details of action taken by the State on the findings of Social Audit.**

Social Audit has been conducted by the Social Audit Unit under Audit Directorate, Govt. of Tripura in presence of teacher, parents and SMC members of school. The observations submitted by Social Audit Unit have been sent to the District Education Officer, Inspector of Schools for rectifying the issues mentioned in the observations. Accordingly, the school units have been submitted an action taken report on the observations within 7 days.

#### **2.15.5.4 Impact of social audit in the schools.**

The Social Audit made a huge impact in implementation of the Scheme at school level. Local guardians and community members are actively involved and monitoring the scheme in schools on regular basis.

#### **2.15.5.5 Action plan for Social Audit during 2019-20.**

The Department will prepare an action plan for conducting Social Audit in another 20 school (10 per district) units in other two Districts during the year 2019-20.

## **2.16 Capacity building and training for different stakeholders:**

### **2.16.1 Details of the training programme conducted for State level officials, SMC members, school teachers and others stakeholders:**

- Block wise workshops have been conducted with all the Head teachers/ MDM assigned teachers regarding implementation of Automated Monitoring System. In that workshop, a demonstration has been given regarding sending the information of MDM scheme on daily basis to the AMS server through SMS.
- A workshop has also been conducted with all the District Education Officers and all the Inspector of Schools to monitor the implementation of the scheme through Automated Monitoring System (AMS) on daily basis.
- District wise workshops have been conducted on cleanliness, food safety, and hygiene with all the Head Teachers of all the school units.
- SMC members have been provided training by SmSA, Tripura.
- One day workshop has been conducted with all the inspector of schools regarding implementation of Mid-Day-Meal Scheme and SmSA.
- Training has been provided to the SMC members of 208 schools under Dumburnagar Block and Dukli Block for conducting Social Audit of the Scheme.

### **2.16.2 Details about Modules used for training, Master Trainers, Venues etc.:**

- The structure of workshop on cleanliness food safety & hygiene along with the programme schedule is enclosed at **Annexure – A.**

### **2.16.3 Targets for the next year.**

- Training will be provided regarding conduction of Social Audit.
- Special workshop / orientation Programme will be conducted with the District level and Block Level MDM-MIS data entry operators.
- Block wise training will be conducted regarding AMS.

## **2.17 Management Information System at School, Block, District and State level and its details.**

### **2.17.1 Procedure followed for data entry into MDM-MIS Web portal:**

First monthly data are being collected from each school units through Monthly Data Entry form specially designed by the MHRD, Gol. Then the collected data are being scrutinized at the inspectorate level and after scrutiny the data are being inserted into the MDM-MIS web portal.

### **2.17.2 Level (State/ District/ Block/ School) at which data entry is made:**

The data entry work is being made at the Inspectorate Level i.e Block level.

### 2.17.3 Availability of manpower for web based MIS;

Level	Designation	Number of Employee
State Level	System Analyst	01
	Consultant	01
	Data Entry Operator	02
District Level	Data Entry Operator	08
Block Level	Data Entry Operator	18

### 2.17.4 Mechanism for ensuring timely data entry and quality of data:

Once the data entry has been completed at the Inspectorate Level, the data are being checked at the District Level and then after final checkup at the State level office then it being freezed.

### 2.17.5 Whether MIS data is being used for monitoring purpose and details thereof.

Yes, MIS data is being used for monitoring purpose.

After freezing the monthly data entry, the State level office used to check, which District has the less percentage of MDM availed children. As per that report, all the Departmental Officer has been instructed to visit school of those less percentage Districts.

## 2.18 Automated Monitoring System (AMS) at School, Block, District and State level and its details.

### 2.18.1 Status of implementation of AMS;

Automated Monitoring System (AMS) has been rolled out throughout the State.

### 2.18.2 Mode of collection of data under AMS (SMS / IVRS / Mobile App / Web enabled);

The Data has been collected from schools through SMS. The Head teachers used to send the information to the AMS server through SMS.

### 2.18.3 Tentative unit cost for collection of data;

Free of cost.

### 2.18.4 Mechanism for ensuring timely submission of information by schools;

Training has been provided to all the HMs/TICs and MDM assigned teachers regarding how to send the SMS to the AMS server. Timings also fixed up for sending the data to the server, which as follows:

**Primary Unite** : **10.00 AM to 2.30 PM**  
**Upper Primary Unite** : **2.30 PM to 4.30 PM**

**2.18.5 Whether the information under AMS is got validated;**

Yes, all the HM of concerned school used to send the information through SMS.

**2.18.6 Whether AMS data is being used for monitoring purpose and details thereof.**

It has been regularly monitored by the State & District offices in respect of number of schools have reported to the server and among those schools which school have not been served Mid-Day-Meal meal to the children.

**2.18.7 In case, AMS has not been rolled out, the reasons therefor may be indicated along with the time lines by which it would be rolled out.**

Not applicable.

**2.19 Details of Evaluation studies conducted by State/UT and summary of its findings.**

Evaluation studies could not conducted by the State.

**2.20 Case Studies / Write up on best/ innovative practices followed in the State along with some high resolution photographs of these best / innovative practices.**

**1. Dining Hall for MDM Programme:**

**I. Introduction:**

In pursuance to the direction of the Hon'ble Supreme Court of India, the State Government began providing cooked meal to the eligible primary (I to V) school children on all school days since 1st April 2003 under Mid-Day-Meal Programme and from the year 2008 to all the children of classes VI to VIII (Upper primary level). Presently, Government of India is providing central assistance under the component of cooking cost to the state Government @ Rs.3.91 per child per school day in the Primary and Rs.5.86 in the Upper Primary stage. Against the central assistance, the State contribution is Rs. 0.50 per child per school day in the Primary and Rs.0.65 in the Upper Primary stage. Besides, the Govt providing necessary fund for the components like honorarium to cook cum helper and construction of kitchen cum store by the 90:10 Central State contribution system. There is no provision for making well sitting arrangement for taking mid day meal in the school.

*Tripura is the only state in the country has constructed 250 nos. dining halls in the school premises from its own resources.*

**II. Objectives:**

The Department has taken the initiative to construct dining hall in the schools with the objective of giving the children an opportunity to sit together and eat their meal (MDM) comfortably and hygienically.

### III. Salient Features:

#### A. Structure:

Unit Cost of Dining Hall	Rs. 14.60 / 25.00 Lakhs.(Approximately)
Size of Dining Hall	Capacity to sit and take meal for 60/100 students at a time.
Type of Construction	Permanent Pucca construction.

#### B. Implementation:

Implementing Authority	Directorate of Elementary Education, Govt. of Tripura
Project Completion time per unit	2-3 months.

### IV. Strategies:

The Elementary Education, Govt. of Tripura is being implementing the constructions of dining halls through the help of PWD (R & B) and Tripura Housing Development & Construction Board, Govt. of Tripura. The approval of necessary fund and expenditure sanction are also being accorded by Elementary Education when fund is available.

### V. Impact:

The project of construction of dining hall in school premises has a very effective and positive impact. By this project it has become possible to provide better infrastructure facility for the benefit of the students. The children are taking their mid day meals in a healthy, hygiene and disciplined manner. This initiative really improved the eagerness of the students to take mid day meal and can prevent the unwanted incident to some extent.

### VI. Summary:

In some of the selected schools, construction of dining halls has already been completed and in some schools construction works are going on. The department has started such innovative project for the benefit of the children of the state by its own limited resources. The Department intends to construct more dining halls in phase manner. All the MPs (Tripura) were also requested to provide fund for construction of dining hall in his / her area.

#### Present status of dining hall in the State:

No. School Units having Dining Hall facility	No. School Units where Dining Halls are under construction
250	16







## 2. Kitchen Garden:

### I. Introduction:

In Tripura the school house / buildings are situated in own land of School Education Department. Most of the schools have available land. To use these unused lands in a positive manner the Elementary Education decided to raised up kitchen gardens which can improve the quality of Mid-Day-Meal.

### II. Objectives:

The Department has taken the initiative of raising kitchen garden in the schools with the objective of giving the children more nutritious & pesticide free food by using the vegetables like cabbage, potato, tomato, bringer, radish etc. grown in the kitchen gardens. At present per day per child contribution for cooking cost is very low in present price hike days. The production of kitchen garden will be helpful to supplement more protein & calorie to the children.

### III. Salient Features:

#### A. Structure:

Unit Cost for growing Kitchen Garden	Rs. 1000.00 to 15000.00
Land	Owned by School Authority
Size of Kitchen Garden	As per available land

#### B. Implementation:

Implementing Authority	School Authority.
------------------------	-------------------

### IV. Strategies:

The Directorate of Elementary, Govt. of Tripura is being raising kitchen gardens in some school premises through students (using the Work Education classes). The approval of necessary fund and expenditure sanction are also being accorded by the school authority as and when fund is necessary. In some schools the horticulture Department, Govt. of Tripura has provide seeds, small plants of vegetables and dram sticks for growing up kitchen garden. Man Days can be provided by the Gram Panchayet from MGNREGA.

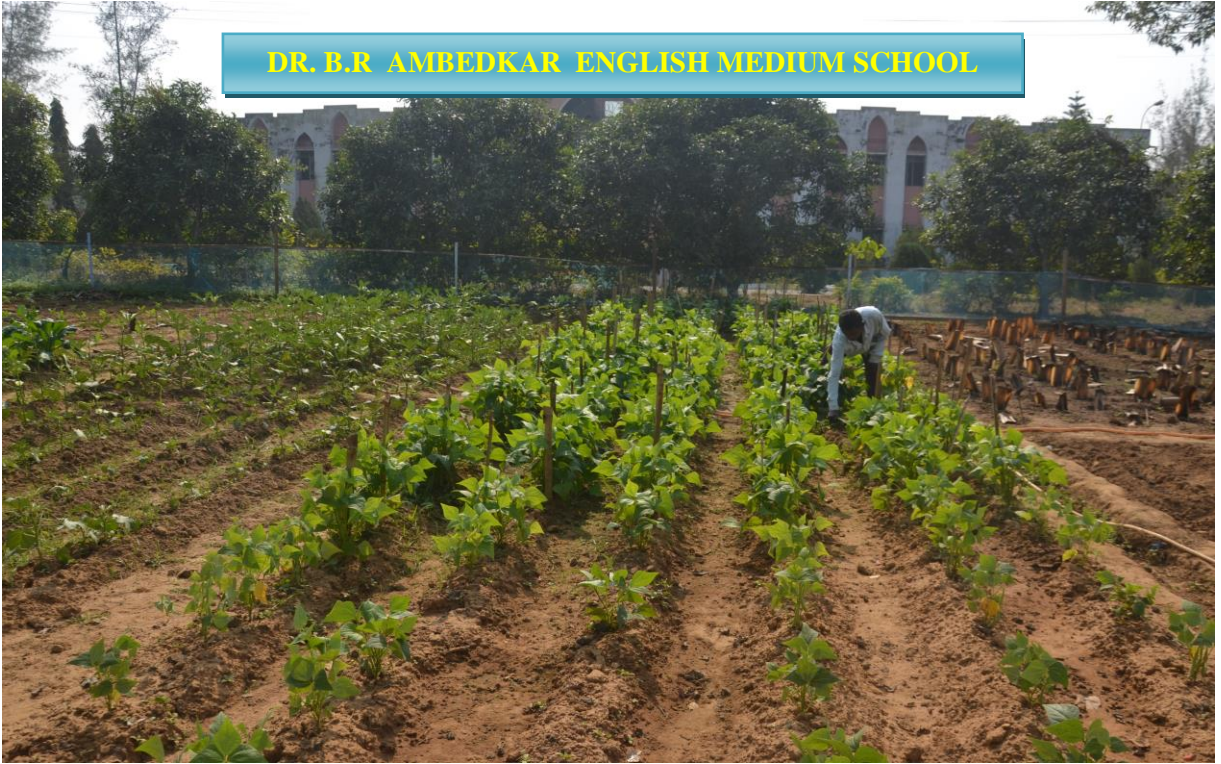
### V. Impact:

The project of raised up kitchen gardens in school premises have a very effective and positive impact. By this project it has become possible to provide better nutritious pesticide free food to the students. The children are also taking delicious mid day meal which is healthy too. This initiative really improved the eagerness of the students to take mid-day-meal.

### VI. Summary:

Kitchen garden though is yet to gain popularity, however, in a few schools of the state the school authorities have grown up beautiful kitchen gardens. This practice is being encouraged in all the schools. The Gram Panchayets / Nagar Panchayets / have been requested to provide some man-days from the MGNREGA. **At present there are 571 school units, where Kitchen Garden is available.**

**DR. B.R AMBEDKAR ENGLISH MEDIUM SCHOOL**



Makumai kami High School



### 3. Practice of Hand Wash:

#### I. Introduction:

It has established that the affection of some disease like Cholera, Diarrhea etc. can be minimized by washing our hand before taking meal and after going to toilet.

#### II. Objectives:

The Department has introduced the practice of Hand Wash before taking meal and after going to toilet in each school units with the objectives to minimize the affection possibilities of some diseases like Cholera, Diarrhea etc. so that children can live a healthy life.

#### III. Salient Features:

##### A. Structure:

Hand Wash place	Constructed by the school authority.
Soap for Hand Wash	Provided by Elementary Education from MME fund under MDM Programme.

##### B. Implementation:

Implementing Authority	School Authority.
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#### IV. Strategies:

The Elementary Education, Govt. of Tripura has introduced the practice of Hand Wash before taking meal and after going to toilet in each school units. Under this practice every student washes their hand before taking meal and after going to toilet with soap. The cook cum helpers also do follow this practice. Moreover for better implementation of the practice the cook cum helpers were also instructed to check whether the children have washed their hands before taking their meal or not.

#### V. Impact:

The practice of Hand Wash before taking meal and after going to toilet has and trimming the nails is a very effective and positive impact. By this practice it is possible to generate awareness among the school going children about the goodness of clean and hygiene.

#### VI. Summary:

The practice of Hand Wash before & after taking meal and after going to toilet is being implemented in all school units in the State.

#### VII. Replicability:

As the practice has a good impact over the benefit of the students the practice can be implemented in other state also.

UMAKANTA ACADEMY



ACHARYA PRAFFULYA CHANDRA ROY VUDHYALAYA



## 4. LPG Based Cooking System:

### I. Introduction:

LPG is being considered as fuel because it is one of the relatively clean and efficient cooking-fuel options currently available in the country. After estimating current and potential increases in the domestic demand for LPG, we have considered the possibility of meeting these demands, in view of several problems, and then listed policy issues that could help surmount the barriers.

### II. Objectives:

The Department has introduced the LPG based cooking system in schools for preparing Mid-day-meal. The benefits of this practice is to maintain the cleanliness and hygieny in the kitchen while preparing midday meal.

### III. Salient Features:

#### A. Structure:

LPG based cooking system	Provided by Elementary Education from MME fund under MDM Programme.
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#### B. Implementation:

Implementing Authority	School Authority.
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### IV. Strategies:

The Elementary Education has introduced the LPG based cooking system for preparing mid day meal at school in the state. In order to procurement of LPG based cooking system at schools every Headmaster/ Headmistress are strictly instructed to implement the practice in all schools.

### V. Impact:

In Tripura, maximum schools are preparing mid-day-meal by using firewood as fuel. It is very harmful for the school going children and create dirtiness in the Kitchen. LPG based Cooking system is more efficient, clean & hygiene than firewood.

### VI. Summary:

The practice of LPG based cooking system is being implemented in 1711 school units in the state. The Govt. of Tripura has sanctioned Rs.4.96 crore for installation of LPG cooking system in 1967 school units along with the recurring refilling cost of cylinders for 3678 school units.

### VII. Replicability:

As the practice has a good impact over the benefit of the students the practice can be implemented in other state also.

## 2.21 Untoward incidents.

### 2.21.1 Instances of unhygienic food served, children falling ill;

No such kind of incidents has been occurred during the year 2018-19 in the State.



**2.21.2 Sub-standard supplies,**

No such report has been recorded in the MDM Section.

**2.21.3 Diversion/ misuse of resources,**

No such report has been recorded in the MDM Section.

**2.21.4 Social discrimination;**

No such report has been recorded in the MDM Section.

**2.21.5 Action taken and safety measures adopted to avoid recurrence of such incidents. Whether Emergency Plan exists to tackle any untoward incident.**

All schools of the State have been provided adequate infrastructure, furniture, utensils for safe storage of food ingredients and for serving & cooking purposes with the fund of central assistance as well as state fund. On the other hand the cooks have been instructed to clean utensils, wash vegetables before cooking. The school authorities are also instructed to properly check the quality of rice before lifting it from the Fair Price Shop. In case the rice is found to be in poor quality and unfit for human consumption, the school should invariably bring the matter to the notice of the rationing authority as well as the concerned Inspector of Schools. Further, Double Fortified Salt has already been introduced under MDM Scheme in the State and the school authority used to collect it through PDS and edible oil contained in sealed package to avoid any kind of food contamination and poisoning.

All the Headmasters / Teachers In-Charge and assigned teachers of JB, SB, High and Higher Secondary Schools and Madrasas have been instructed to ensure that the utensils used for cooking of meal should be kept in safe places and sitting arrangements of the students should also be made in orderly manner for serving mid day meal in addition to directing the students to make queue while proceeding for taking mid-day-meal.

The students are also advised not to waste food and take food only to the extent they actually need to feed themselves. Practice of hand wash before eating and after going to toilet is encouraged among the students.

**2.22 Status of Rastriya Bal Swasthya Karyakram.**

**2.22.1 Provision of micro- nutrients, de-worming medicine, Iron and Folic acid (WIFS).**

The State Govt. could not make much progress on this account, because of fund constraints of the State Govt, and also shortage in the number of Doctors. This is because the MDM guideline does not provide for central assistance for this purpose. The Health & Family Welfare Department has been requested to take necessary actions under National Health Mission for supply of de-worming medicine, Iron and Folic acid tablet and recording of height, weight etc. Moreover, the Department has also been

requested to conduct health check – up Programme in all school units regularly.



#### **2.22.2 Distribution of spectacles to children with refractive error,**

There are total 1522 nos. students found refractive error in 2297 school units. But spectacles have not been distributed to the children.

#### **2.22.3 Recording of height, weight etc.**

The Health & Family Welfare Department has been requested to take necessary actions under **Rastriya Bal Swasthya Karyakram** (School Health Programme) for recording of height, weight at the time of health checkup of children.





#### 2.22.4 Number of visits made by the RBSK team for the health check- up of the children.

Coverage under School Health Programme, 2017-18												
Stage	Health Check-up carried out		Distribution of Iron Folic Acid Tablets		Distribution of De-worming Tablets		Visually Impaired		Weight Measurement		Measurement of Height	
	No. of School s/Cent ers	No. of Children	No. of Schools / Centers	No. of Children	No. of Schools / Centers	No. of Children	No. of Children with refractive error	No. of Children received spectacles	No. of Schools	No. of Children	No. of Schools	No. of Children
1	2	3	4	5	6	7	8	9	10	11	12	13
Primary	1746	99877	4402	272412	4402	272412	1026	0	1746	99877	1746	99877
Upper Primary	845	63728	2127	173814	2127	173814	496	0	845	63728	845	63728
<b>Total</b>	<b>2591</b>	<b>163605</b>	<b>6529</b>	<b>446226</b>	<b>6529</b>	<b>446226</b>	<b>1522</b>	<b>0</b>	<b>2591</b>	<b>163605</b>	<b>2591</b>	<b>163605</b>

#### 2.23 Present monitoring structure at various levels. Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.

Besides the supervision of the Steering cum Monitoring Committees at the State, District, Block level for implementing the Mid-Day-Meal Programme properly in Schools, Departmental Officers right from Dy. Inspector of Schools to the Secretary, Education Department conduct inspections regularly in schools to monitor and ensure the quality of meals served and proper implementation of the Mid-Day-Meal Programme.

#### 2.24 Meetings of Steering cum Monitoring Committees at the Block, District and State level;

##### 2.24.1 Number of meetings held at various level and gist of the issues discussed in the meeting,

Steering cum Monitoring Committee (SMCs) has been constituted at State, District & Block levels to monitor and supervise implementation of

the MDM Programme and to take corrective measures as and when required. The State level Monitoring committee meeting held under the Chairmanship of the Chief Secretary, Govt. of Tripura. The District & Block level SMCs are holding meetings to review implementation of the Programme periodically and send feedback reports to the School (Education) Department. The School Management Committee (SMC) is actively involved in supervision of the MDM scheme at school level to ensure that the Programme runs smoothly in all schools. Further, in order to strengthen the monitoring mechanism, Dy. Inspectors have been deployed to the District and Inspectorate level offices. The SMC of State Level, District Level and Block Levels were held twice in a year.

**2.24.2 Action taken on the decisions taken during these meetings.**

Action taken on the decisions of the State Level Steering cum Monitoring Committee meetings are taken by the State Level office of MDM Scheme. The action taken on the decisions of the District and Block level SMC meeting are being taken by the District Education Officer and the Inspector of Schools (Block level) for executing the scheme successfully.

**2.25 Frequency of meeting of District Level Committee held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.**

District level Monitoring Committee under the chairmanship of senior most MP of the District has been constituted in all Districts to monitor the scheme, but it is fact that no meeting has held due to busy schedules of MPs.

**2.26 Arrangement for official inspections to MDM centers/schools and percentage of schools inspected and summary of findings and remedial measures taken.**

There is already a standing instruction of the Government for conducting inspections by the Officers of the Department. Monthly inspection targets have been fixed by the appropriate authority for all the officers of the Department at State, District and Block level and submit the report fortnightly.

Briefly, the findings of the departmental inspections mostly relate to problems inadequate quantity of kitchen devices, problem of drinking water and **price hike of eggs and other commodities**. The remedial measures wherever possible were taken up to solve the problems and the issue of provision of drinking water facility was taken up in convergence with the concerned department.

Details of Inspections are given in the following table:

Period	No. of School Inspected	Percentage	Action taken	Follow up action taken
1 <sup>st</sup> April' 18 to 31 <sup>st</sup> March' 19	16728	256%	Show Cause Notice issued: 340 nos.	Show cause dropped with warning: 329 nos 1 Departmental Proceeding.

**2.27 Details of the Contingency Plan to avoid any untoward incident. Printing of important phone numbers (eg. Primary health center, Hospital, Fire brigade etc) on the walls of school building.**

The Directorate of Elementary Education, Govt. of Tripura has arranged the following Contingency Plan to avoid any untoward incident.

- a. The Phone no. of Local PHC has been given to all schools to inform the PHC in case of emergency situation.
- b. Disaster Management Unit has been formed in all schools with the NSS volunteers to face any kind of untoward situation.
- c. District Administrations (DM & C, SDM) are actively monitor the Programme.

The Local guardians have been requested to monitor the implementation of the Programme in the schools on daily basis to avoid any kind of untoward incident.

**2.28 Grievance Redressal Mechanism;**

**2.28.1 Details regarding Grievance Redressal at all levels;**

The department has already put into place the Grievance Redressal Mechanism for better and effective monitoring of the Mid-Day-Meal Scheme in the State. The Grievance Redressal Cell is functioning since September, 2010 (all working days from 10 am to 5 pm). Officers have been appointed to function as Grievance Redressal Officer at the State level and also at the District level. For close interaction with the public, Mobile nos. of all the designated Officers have been published in all the leading Newspapers of the State. Besides, 10 (ten) leading local newspapers have also been subscribed daily in the state office so that any news covered by the media on MDM can be attended. It has been experienced that this mechanism of monitoring is very effective and result oriented.

*A toll free phone of No.1800-345-3667 has also assigned at the State level office exclusively for grievance purpose.*

**2.28.2 Details of complaints received i.e. Nature of complaints etc.**

During the year 2018-19, total 29 nos. Grievance received.

Grievance Redressal Mechanism			
Total Grievance received	Newspaper	Telephonic	Letter
29	26	01	02

**2.28.3 Time schedule for disposal of complaints,**

As soon as the complaint received at the state level office it has been informed to the District / Block level Department officers for enquiry the matter and submits the report within 3 - 5 days to the State office for further course of action. If required, the state level officers also re-enquiry the matter.

#### 2.28.4 Details of action taken on the complaints.

Period	No. of Complaint	Action Taken
1 <sup>st</sup> April' 2018 to 31 <sup>st</sup> March' 2019	29	<ul style="list-style-type: none"><li>• 11 nos. grievances have been enquired and found baseless.</li><li>• 8 no. grievance has been dropped with warning letter.</li><li>• Show Cause Notices issued: 4 nos.</li><li>• 6 nos. grievance are still under process.</li></ul>

#### 2.29 Details regarding Awareness Generation & Information, Education and Communication (IEC) activities and Media campaign, carried out at State/district/block/school level.

The implementation status and guidelines are also campaign in the form of erecting hoardings in different places, participation in tableau during the republic day, participation in State Govt. arranged exhibitions and also important orders, information's are publicized in all leading local newspapers from time to time as well as in festival magazines published by different organizations. During the year 2018-19 the Department has made a documentary on Kitchen Garden under MDM Programme implemented in the state for Awareness Generation & Media campaign.

#### 2.30 Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.

All the eligible children of Primary and Upper Primary stage have been universally covered under MDM scheme in the State. The programme is being implemented effectively in the State with active participation of community, teachers, mothers and SHGs. As a result participation rate of 6-14 years old children in primary education is in the higher percentage, the drop-out rate has declined both at Primary stage and Upper Primary stage. Retention rate is also going higher than ever before in the state. The nutritional status of children of Primary and Upper Primary stage has been improved.

##### **Strength:**

Vibrant three-tier Panchayat Raj Institutions, proactive Govt. policy initiatives, responsive and strong public distribution system, state-wide rationing network having presence even in remote and interior locations, effective community participation and social awareness about the Programme.

##### **Weakness:**

Geographical isolation and hilly location of schools, communication bottleneck, price hikes of essential commodities, vegetables, eggs, etc. limited resources / financial constraints of the state Govt.

**2.31 Action Plan for ensuring enrolment of all school children under Aadhaar before the stipulated date.**

As of now, **95%** children have been covered under Aadhaar enrolment along with all the Cook-cum-Helpers have been covered under Aadhaar enrolment in the State. Remaining students will be covered within 31st July, 2019. The Action Plan is under process.

**2.32 Contribution by community in the form of Tithi Bhojan or any other similar practices in the State/ UT etc.**

As such contribution by community in the form of Tithi Bhojan has not been started in the State but the local guardians sometimes contributed vegetable, meat etc. for Mid-Day-Meal Programme on special occasions.

**2.33 Kitchen Gardens.**

**2.33.1 Status of availability of kitchen gardens in the schools. (Please furnish school wise details for all districts in the table given at Annexure – W 1.)**

As of now, 571 schools have been raised up Kitchen Gardens in school premises throughout State.

**2.33.2 Mapping of schools with the corresponding Krishi Vigyan Kendras (KVK).**

Mapping of schools with KVK not been done.

**2.33.3 Details of the mechanisms adopted for the setting up and Maintenance of kitchen gardens.**

In order to provide pesticide free food to the children the Department has taken initiatives to rise up kitchen garden in all school. An action plan also had been prepared during the year 2018-19 to raised up kitchen in 434 schools with the help of Horticulture Department, Govt. of Tripura and MGNREGA.

**2.33.4 Whether the produce of these kitchen gardens is used in MDM.**

The vegetables produce in the Kitchen Gardens in schools are always used in preparation of Mid-Day-Meal.

**2.33.5 Action plan for setting up of kitchen gardens in all schools.**

During the year 2019-20, the Department will take initiative to grow more kitchen gardens in 450 schools.

**2.34 Details of action taken to operationalize the MDM Rules, 2015.**

In order to execute the MDM Rule – 15 under the Scheme, the Department has circulated the MDM Rule – 15 in all the Districts/ Blocks and also in the implementing levels directly from the state level office. The Rule - 15 has been translated into two local languages i.e Bengali & Kokborak for effective implementation of the Rule-15. The matter also discussed in the S-SMC meeting as well as in the District & Block level SMC meeting.

### **2.35 Details of payment of Food Security Allowances and its mechanism.**

There were two schools found where Mid-Day-Meal has not been served to the children for 3 days due to absence of Cook-cum-Helpers. Show-cause noticed has been issued to the Headmaster of concerned school for non-serving of Mid-Day-Meal in school days and instructed to provide Food Security Allowances to the children present on that particular day. Accordingly, the school authority has provided the cooking cost and the food grains to the children and submitted an action taken report.

### **2.36 Cooking Competition**

#### **2.36.1 Whether cooking competitions have been organized at different levels in 2018-19,**

No cooking competition is conducted during the year 2018-19.

#### **2.36.2 if yes in 2.36.1,**

##### **2.36.2.1 the number of participants in these competitions**

Not applicable.

##### **2.36.2.2 Details of judges.**

Not applicable.

##### **2.36.2.3 How many participants were awarded,**

Not applicable.

##### **2.36.2.4 Was the awarded participants given any cash prizes.**

Not applicable.

##### **2.36.2.5 Whether the awarded recipes have been shared with schools.**

Not applicable.

#### **2.36.3 Details of action plan for the year 2019-20.**

The action plan will be prepared at least 8 compactions in 8 districts and informed to the Ministry during the year 2019-20.

### **2.37 Details of minor modifications from the existing guidelines carried out by District Level Committee chaired by the District Magistrate.**

Mid-Day-Meal Scheme is running in the State as per existing guidelines of the Ministry of HRD. There is no modification carried out in the District level SMC meeting as well as in the State level steering cum Monitoring Committee meeting. The State is strictly follows the guidelines of the Ministry of HRD in implementation of the Scheme at schools.



**2.38 Details of new interventions envisaged under 5% flexi funds – For each intervention, please provide detailed information in the below template.**

**2.38.1 Background Note:**

In compliance with the direction of the Hon'ble Supreme Court of India, Mid-Day-Meal Scheme is being implemented in the State since 2003 in the lower primary level (Class: I-V), where hot cooked meal are provided to all the children. Further, in 2008, it was extended up to upper primary level (Class: VI-VIII).

**2.38.2 Objectives:**

The Department has taken the initiative of raising kitchen garden in the schools with the objective of giving the children more nutritious & pesticide free food by using the vegetables like cabbage, potato, tomato, brinjal, radish etc. grown in the kitchen gardens. At present per day per child contribution for cooking cost is very low in present price hike days. The production of kitchen garden will be helpful to supplement more protein & calorie to the children. Presently, 517 schools have raised kitchen garden in school premises.

**2.38.3 Rationale for the intervention;**

Kitchen garden is very useful to the school authority to provide for providing Mid-Day-Meal to the children in the state in recent price hike days. The produce in kitchen gardens is being used in preparation of Mid-Day-Meal in the State which is completely pesticide free and gives more nutrition to the children.

**2.38.4 Time lines**

If the fund is released by the Govt in time, it will be completed by 31st March, 2019.

**2.38.5 Coverage**

**2.38.5.1 Number of Districts**

All the Districts in the State will be covered.

**2.38.5.2 Number of schools:**

Total 6194 school units will be covered during this year.

**2.38.5.3 Number of children:**

356195 children will be benefited by this project.

**2.38.5.4 Number of working days**

230 days in a year.

**2.38.6 Requirement of Funds**

Total Rs.341.55 Lakh is required for the project, which is 5% of the total budget of the State for Mid-Day-Meal Scheme during the year 2019-20 on sharing basis of 90:10.

### **2.38.7 Monitoring:**

Inspection is being conducted by the Departmental Officers on regular basis. Monthly targets also been fixed up for the Departmental officers. Moreover, the District Magistrate, Sub-Divisional Magistrate and Block Development Officer are also monitoring the schools under their jurisdiction regularly. It has already been requested to the SMC of school level to monitor the scheme regularly at school.

### **2.38.8 Outcome measurement :**

Children will get more pesticide free leafy vegetables in Mid-Day-Meal, which fulfills the nutrition gaps of the children in the state.

### **2.38.9 Impact assessment :**

The project of raised up kitchen gardens in school premises have a very effective and positive impact. By this project it has become possible to provide better nutritious pesticide free food to the students. The children are also taking delicious mid day meal which is healthy too. This initiative really improved the eagerness of the students to take mid-day-meal. All the children in the state will be benefited by this project.

## **2.39 Any other issues and Suggestions.**

### **❖ Increase of cooking cost:**

As compared to the present price index of essential commodities present cooking cost both for primary and upper primary stage is very low. It should be at least **Rs.9.00** (CSS: 8.10 + State Share: 0.90) for Primary Stage and **Rs. 13.18** (CSS: Rs. 11.86 + State Share: 1.32) for Upper Primary Stage.

### **❖ Increase of Honorarium of cook-cum-helper :**

At present the cook-cum-helpers engaged under MDM Programme are getting **Rs.1500.00 (CSS: Rs.900.00 + State Share Rs.600.00)** as monthly honorarium. It is proposed to increase the rate of honorarium to at least **Rs.3000.00 (CSS: Rs. 2400.00 + State Share Rs.600.00)** per month per cook-cum-helper and all the Cook-cum-Helpers throughout the country should get 12 month honorarium instead of 10 month.

### **❖ Issues regarding implementation of AMS in the State:**

1. Most of the HM/TICs did not receive the feedback message / confirmation from the AMS server after sending the SMS report.
2. Sometimes, the server is not receiving the SMS report even after sending it properly by the respective HMs / TICs. For example, some schools are sending messages regularly but these are not being updated at the state / District level (AMS portal).

3. An average of 84% schools in Tripura is reporting to the server on daily basis. But when the data has been transferred to the central server it became 70-74%. We have communicated several times with the SIO, NIC, HP the issue, but still it was not resolved.

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