



National Programme
of
Mid Day Meal in Schools
(MDMS)
Annual Work Plan & Budget

2020-21

Nagaland

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Mid Day Meal Programme
Annual Work Plan and Budget 2020-21
(Please do not change serial numbers below)

1. Introduction:

1.1 Brief history:

Mid Day Meal Scheme, a Centrally Sponsored Scheme (CSS) introduced by the GOI was launched in Nagaland along with the rest of the country on 15th August 1995 with the primary aim to protect the nutritional as well as the educational rights of the children. The principal objectives of the scheme are as follows:

- i. To enhance the enrolment, retention, and attendance and thereby simultaneously improve nutritional levels among children.
- ii. To encourage students from disadvantaged background to attend school regularly and help them to concentrate in school activities.

The Scheme is being implemented in the State by the Department of School Education since 1995 with active participation from the Village Education Committees (VECs), some interested Self Help Groups and various other stakeholders. Ever since its launch there has been tangible results indicating a marked improvement especially in school enrolment.

1.2 Management structure:

To oversee the effective implementation, management, and monitoring of the Programme the following Steering-cum-Monitoring Committees (SMCs) have been constituted at State, District, and Block level in accordance with the GOI Revised Guidelines.

1. State Level Steering-cum-Monitoring Committee:

- | | | | |
|-------|---|---|------------------|
| i. | Chief Secretary | : | Chairman |
| ii. | Development Commissioner | : | Member |
| iii. | Finance Commissioner | : | Member |
| iv. | Secretary, Health & Family Welfare | : | Member |
| v. | Secretary, Food & Civil Supplies | : | Member |
| vi. | Secretary, Rural Development | : | Member |
| vii. | Secretary, Women Development | : | Member |
| viii. | Regional Manager, FCI | : | Member |
| ix. | Commissioner & Secretary, School Education: | | Member Secretary |

Members to be nominated by the Chairman:

- i. Two experts in the area of nutrition.
- ii. Four persons of whom at least two shall be women with significant contribution/achievement in the area of nutrition/child welfare/community/women's mobilization/school education/child health.
- iii. Representatives of 3 districts.
- iv. One representative of teachers.

At the Directorate level, the management structure constitutes of the following:

1. Administration:

- i. Director (School Education) : Ex-Officio Nodal Officer
- ii. One Joint Director : Addl. Project Director
- iii. One Deputy Director : Joint Project Director
- iv. One Asst. Director : Deputy Project Director
- 2. Finance & Accounts:
 - i. Finance Controller : Sr. Accounts Officer (DOSE)
 - ii. Accounts Assistant : 1 (One) on deployment
- 3. Planning, Implementation, Supervision, Monitoring, & MIS:
 - i. Co-Ordinator : 1(One) Monitoring & Supervision
 - ii. Co-Ordinator : 1 (One) Planning & Implementation
 - iii. Co-Ordinator : 1 (One) MIS (on contractual basis)
- 4. Supporting staff:
 - i. Computer Operator : 1 (One) on deployment
 - ii. Office Assistant : 1 (One) on contractual basis
 - iii. Office Attendant : 1 (One) on contractual basis

2. District Level Steering-cum-Monitoring Committee:

- i. Deputy Commissioner : Chairman
- ii. Civil Surgeon : Member
- iii. District Food & Civil Supplies Officer : Member
- iv. FCI Representatives : Member
- v. Municipal Council/Town Committee Chairman : Member
- vi. District Education Officer : Member Secretary

Members to be nominated by the Chairman:

- a. One expert in the area of nutrition/child development
- b. Four persons of whom at least two shall be women with significant contribution/achievement in the area of nutrition/child welfare/community/women's mobilization/school education/child health.
- c. Representatives of 3 Blocks/Municipal bodies.
- d. At least one representative of teachers.

3. Block Level Steering-cum-Monitoring Committee:

- i. ADC/SDO (C) : Chairman
- ii. Medical Officer : Member
- iii. Food & Civil Supplies Officer : Member
- iv. Representative of FCI : Member
- v. Municipal Council/Town Committee Chairman: Member
- vi. District Inspector of School : Member Secretary

Members to be nominated by the Chairman-

- i. One expert in the area of nutrition/child development (if available)
- ii. Four persons of whom at least two shall be women with significant contribution/achievement in the area of nutrition/child welfare/community/women's mobilization/school education/child health.
- iii. Representatives of 3 Village Education Committee (VEC).
- iv. At least one representative of teachers.

1.3 Process of Plan Formulation at State and District level.

As per the guidelines of the scheme, the process of plan formulation has been done considering the following:

- For preparation of the Annual Work Plan & Budget 2020-21 every implementing officer & staff was tasked to undertake all the pre-plan activities as per the guidelines issued for plan formulation.
- Analysis of existing problems and shortcomings was done for formulation of the plan.
- A 'Bottom-up' approach was adopted to formulate the plan.
- Data in the form of enrolment and details of all school units were collected from the blocks which were scrutinized by the district officers and compared with MDM-MIS.
- Data comparison is done with the UDISE information collected by the State Mission Authority of the SSA.
- District plans were prepared at the district offices along with the Block Level Officers, i.e., the Sub-Divisional Education Officers, Junior Education Officers and the Inspectors of schools.
- The State Level plan has been prepared by collecting data from all the District Level Plans.

2. Description and assessment of the programme implemented in the current year (2019-20) and proposal for next year (2020-21) with reference to:

2.1 Regularity and wholesomeness of mid - day meals served to children; interruptions if any and the reasons there for problem areas for regular serving of meals and action taken to avoid Interruptions in future.

During the year 2019-20, the State encountered no interruptions for serving meals regularly to children.

2.1 Regularity and wholesomeness of mid –day meals served to children; interruptions if any and the reasons therefore, problem areas for regular serving of meals and action taken to avoid Interruptions in future.

2.2 System for cooking, serving and supervising mid-day meals in the schools :

Cooked meals before being served is tasted by the teachers, members of the SMC/PTA to ensure that the food is nutritious and safe for consumption. The members are then made to record their activities in the register maintained for Meal Served & Tasting Register. Supervision is done by the same members for the day since this duty is done by the members of the community on rotation basis.

2.3 Details about weekly Menu.

2.3.1 Weekly Menu – Day wise

Monday	-Galho (rice & vegetable porridge) with Pickle
Tuesday	- Rice with Vegetables
Wednesday	- Rice with Dal
Thursday	- Rice with Naga dal (Soyabeans)
Friday	- Rice with vegetables

2.3.2 Additional Food items provided (fruits/milk/any other items), if any from State/UT resources. Frequency of their serving along with per unit cost per day.

Seasonal fruits are served, as per the availability, to the children along with their meals and they are sourced from the kitchen gardens or in form of community contribution.

2.3.3 Usage of Double Fortified Salt and Fortified Edible Oil; their availability and constraints, if any, for procuring these items.

The State for the purpose of MDM has been using Double Fortified Salt only.

2.3.4 At what level menu is being decided / fixed,

Though the State has issued a general list for the menu to be served to the children, the actual decision for the menu is done at the school level taking the availability of food items in their areas.

2.3.5 Provision of local variation in the menu, Inclusion of locally available ingredients/items in the menu as per the liking/taste of the children

The school level committee (VEC/SMC) is left to decide for variation in the menu as the local/seasonal availability of food has to be taken into consideration.

2.3.6 Time of serving meal.

12.00 Noon (30 to 45 Minutes) in both the Primary and Upper Primary levels

2.4 Fund Flow Mechanism - System for release of funds (Central share and State share).

2.4.1 Existing mechanism for release of funds up to school/ implementing agency levels.

As and when the Finance Department releases the fund, received as Central Assistance, the Department releases the funds to the Districts/Blocks through E-transfer and from the District/Blocks to the Schools/SMC`s through E-Transfer/Cheque/cash, whichever is applicable. In the case of Tuensang and Longleng Districts, the funds are E-transferred to Eleutheros Christian Society (ECS) and Phom Community Development Society (PCDS) respectively as the process of implementing Mid Day Meal have been handed over to these two NGO`s.

2.4.2 Mode of release of funds at different levels:

State to Districts/Blocks: E-Transfer

Blocks to SMCs/Schools: E-Transfer/Cheques or cash to those without bank accounts.

2.4.3 Dates when the fund were released to State Authority/Directorate/District/Block /Gram Panchayat and finally to the Cooking Agency/School.

S.No.	Instalment / Component	Date of receiving of funds by the State / UT	Status of Releasing of Funds by the State / UT								
			Directorate / Authority								
			Amount			Date	Amount			Date	
			Gen	SC	ST		Gen	SC	ST		
1	2	6	7	8	9	10	11	12	13	14	
(A) Recurring Assistance											
1	Adhoc Grant (25%)	27-04-2018	58.34	12.99	498.40	03-05-2019	58.34	12.99	498.40	21-06-2019	
2	Balance of 1st Instalment	28-08-2018	78.79	17.54	673.08	09-09-2019	78.79	17.54	673.08	29-10-2019	
3	2nd Instalment	21-01-2019	918.80	21.44	0.00	23-12-2019	918.80	21.44	0.00	20-02-2020	
(B) Non-Recurring Assistance											
4	Kitchen-cum-store										
5	Kitchen Devices	31-05-2018	0.00	0.00	27.05	02-02-2019	0.00	0.00	27.05	08-02-2019	

2.4.4 Reasons for delay in release of funds at different levels.

The delay in between the date of receipt of fund and release of fund is unavoidable as certain procedures have to be followed which is time consuming.

2.4.5 In case of delay in release of funds from State/ Districts, how the scheme has been implemented by schools/ implementing agencies.

During the intermediate period, the Department utilizes funds from the corpus fund, which has been set up for this purpose.

2.4.6 Initiatives taken by the State for pre-positioning of funds with the implementing agencies in the beginning of the year, like creation of corpus funds, adoption of green channel scheme, advance release of State share etc.

As indicated above, the State has set aside a Corpus Fund amounting to Rs. 1000.00 Lakhs under the initiative of SLS&MC.

2.5 Food grains management

2.5.1 Time lines for lifting of food grains from FCI Depot- District wise lifting calendar of food grains.

Food grain from the FCI to the SDEO Office is lifted on quarterly basis so that sufficient food grain would be stocked at the SDEO/Block Office to enable timely distribution of food grains to the schools.

Time schedule for lifting of food grain from the FCI to SDEOs Office:

1 st Quarter	-	4 th week of April
2 nd Quarter	-	2 nd week of July
3 rd Quarter	-	2 nd week of October
4 th Quarter	-	1 st week of January

2.5.2 System for ensuring lifting of FAQ food grains (Joint inspections at the time of lifting etc.).

Joint inspection is done before lifting of food grains by Officers from the Department along with representatives from the FCI and Carriage Contractors.

2.5.3 Is there any incident when FAQ food grain was not provided by FCI. If so, the action taken by the State/District to get such foodgrain replaced with FAQ food grain. How the food grain of FAQ was provided to implementing agencies till replacement of inferior quality of food grain from FCI was arranged.

There has been no incident where the FCI was unable to deliver food grains.

2.5.4 System for transportation and distribution of food grains

Owing to the unavailability of FCI Godowns or Depots in all the districts of the state, a Carriage Contractor was appointed to ensure that food grain was lifted from the FCI Depot at Dimapur to all the Blocks on a quarterly basis thereby eliminating the need for long term storage in the block/school level. The Block level is then given the responsibility of reaching the food grain to the schools on a monthly basis utilizing the pick-up vehicles that was purchased for the scheme.

The SMCs are given the responsibility of ensuring that the correct quantity of food grains have indeed been delivered to the schools by cross checking with the quantity that was initially lifted from the FCI to obliterate the possibility of pilferage between transit points. Registers are maintained for maintenance of records at all levels including the schools.

2.5.5 Whether unspent balance of foodgrains with the schools is adjusted from the allocation of the respective implementing agencies (Schools/SHGs/Centralised Kitchens). Number of implementing agencies receiving foodgrains at doorstep level.

When the SMCs place their requirement for a particular month, the services of the members from the PTA, who are also involved for overseeing storage facilities and for monitoring usage as well, are requisitioned to certify the usage of the food grains in the schools.

2.5.6 Storage facility at different levels in the State/District/Blocks/Implementing agencies after lifting of food grains from FCI depot.

As indicated above, beyond the FCI depot, there is an effort to see that huge quantity of food grain is not stored at a particular place at any point of time. Therefore, whatever facilities are utilized at the block and school levels are adequate for the time being. The quality of preservation is also ensured by the involvement of members from the PTA in addition to the SMCs & teachers.

2.5.7 System of fortification of foodgrains and their costing and logistics arrangement.

After the food grains are lifted from FCI, food grains are stored in the respective SDEO's godown and cost of which is paid through E-transfer.

2.5.8 Challenges faced and plan to overcome them.

The state faces problems in transporting food grains from the FCI facility to the schools at every level owing to difficult roads and the terrain of the state. It becomes even more difficult to transport the same from the Block level to the schools as there are many areas in the state where there are no roads. Despite the impediments, the state, thus far, has been trying its best to have food grains delivered to all the schools for the successful implementation of the programme through proper monitoring at every level.

2.6 Payment of cost of food grains to FCI.

2.6.1 System of payment of cost of food grains to FCI; whether payments made at district level or State level

Payment of food grains costs is paid by the state office to the FCI through cheque. The FCI presents its bill to the Directorate along with delivery challan certified by the block offices as per the food grains supplied to the blocks.

2.6.2 Status of pending bills of FCI of the previous year(s) and the reasons for pendency.

No issues.

2.6.3 Timelines for liquidating the pending bills of previous year(s).

No Issues

2.6.4 Whether meetings are held regularly in the last week of the month by the District Nodal Officers with FCI as per guidelines dated 10.02.2010 to resolve the issues relating to lifting, quality of food grains and payment of bills.

Since food grains are lifted from the main FCI Depot at Dimapur, the FCI is invited at the meetings of the State Level Steering & Monitoring Committee where issues are discussed. These meetings are held every quarter under the chairmanship of the Chief Secretary.

2.6.5 Whether the District Nodal Officers are submitting the report of such meeting to State Head quarter by 7th of next month.

As stated above.

2.6.6 The process of reconciliation of payment with the concerned offices of FCI.

Payment to the FCI is done on quarterly basis or as per availability of fund. Quantity lifted from the FCI is cross-checked before payment is released to the FCI.

2.6.7 Relevant issues regarding payment to FCI.

No Issues.

2.6.8 Whether there is any delay in payment of cost of food grains to FCI. If so, the steps taken to overcome the delay.

No issues.

2.7 Cook-cum-helpers

2.7.1 Whether the State follows the norms prescribed by MHRD for the engagement of cook-cum-helpers or it has its own norms.

The State has been following the conventional norm of engaging CCHs belonging to the locality of the school and that he/she is not engaged in any other work or activity. A medical fitness certificate is also insisted on to see that the CCH to be engaged does not suffer from any ailments or contagious disease.

2.7.2 In case, the State follows different norms, the details of norms followed may be indicated.

Does not arise.

2.7.3 Is there any difference in the number of cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged.

Cook-cum-helpers have been engaged as per the existing norms and there is no variation between the actual number engaged and the norms laid down.

2.7.4 System and mode of payment, of honorarium to cook-cum-helpers and implementing agencies viz. NGOs/SHGs/Trust/Centralized kitchen etc.

Through E-Transfer or cash, wherever applicable. However emphasis is made on E-Transfer.

2.7.5 Whether the CCH were paid on monthly basis.

CCH are paid as per fund availability.

2.7.6 Whether there was any instance regarding irregular payment of honorarium to cook-cum-helpers and reason thereof. Measures taken to rectify the problem.

As stated above, CCHs are paid as and when funds are released and the issue is beyond the control of the Department.

2.7.7 Rate of honorarium to cook-cum-helpers,

CCHs are paid an amount of Rs. 1000/- (One thousand) per month for 10 (ten) months in a year.

2.7.8 Number of cook-cum-helpers having bank accounts,

3069

2.7.9 Number of cook-cum-helpers receiving honorarium through their bank accounts,

3069

2.7.10 Provisions for health check-ups of Cook-cum-Helpers,

Health check-ups of CCHs are done while the students have their health checked by the primary Health Centre's and Sub-centre's during their health camps.

2.7.11 Whether cook-cum-helpers are wearing head gears and gloves at the time of cooking of meals.

Yes

2.7.12 Modalities for apportionment of cook-cum-helpers engaged at school level and working at centralized kitchens, in case of schools being served through centralized kitchens,

There are no centralized kitchens for MDM in the state.

2.7.13 Mechanisms adopted for the training of cook cum helpers. Total number of trained cook cum helpers engaged in the cooking of MDMs. Details of the training modules; Number of Master Trainers available in the State; Number of trainings organized by the Master Trainers for training cook-cum-helpers.

The mechanism for training of Cook cum Helpers is under process in collaboration with the Department of Tourism & Hotel Management Nagaland.

2.7.14 Whether any steps have been taken to enroll cook-cum-helpers under any social security schemes i.e Pradhan Mantri Jan Dhan Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. and number of cooks benefitted through the same.

NIL

2.8 Procurement and storage of cooking ingredients and condiments

2.8.1 System for procuring good quality pulses, vegetables including leafy ones, salt, condiments, oil etc. and other commodities.

Purchase of food items for Mid-Day Meal is done by the concerned VEC/SMC involving both the teachers and representatives from amongst the PTA and this practice is considered the best option since availability of vegetables as well as prices vary from one place to the other.

2.8.2 Whether pulses are being procured from NAFED or otherwise.

Pulses required are sourced as per the discretion of the SMCs/Head Teacher on need basis.

2.8.3 Whether 'First-in:First-out'(FIFO) method has been adopted for using MDM ingredients such as pulses, oil/fats, Condiments salt etc. or not.

'First-in:First-out'(FIFO) method is being adopted under the supervision of the Headmaster/Head Teacher and Teacher-in-Charge.

2.8.4 Arrangements for safe storage of ingredients and condiments in kitchens.

Storage facilities are provided for storage of ingredients meant for MDM Scheme in schools besides the routine instructions that are circulated to all the DEOs/SDEOs and VECs/SMCs for safe storage.

2.8.5 Steps taken to ensure implementation of guidelines dated 13.02.2015 on food safety and hygiene in school level kitchens under Mid-Day Meal Scheme.

The Department has issued guidelines for ensuring food safety and hygiene in the school levels.

2.8.6 Information regarding dissemination of the guidelines up-to school level.
As above.

2.9 Type of Fuel used for cooking of Mid-Day Meals –LPG, Smokeless Chulha, Fire wood etc.

2.9.1 Number of schools using LPG for cooking MDM
1732

2.9.2 Steps taken by State to provide LPG as fuel in MDM in all schools.
LPGs are provided to schools as per availability and distance of school from the distributing agency.

2.9.3 Expected date by which LPG would be provided in all schools.
No comments.

2.10 Kitchen-cum-stores.

2.10.1 Procedure for construction of kitchen-cum-store,
There is no kitchen-cum-store under construction.

2.10.2 Whether any standardized model of kitchen cum stores is used for construction.
Does not arise.

2.10.3 Details of the construction agency and role of community in this work.
Does not arise.

2.10.4 Kitchen cum stores constructed through convergence, if any
Nil for 2019-20.

2.10.5 Progress of construction of kitchen-cum-stores and target for the next year.
Not applicable

2.10.6 The reasons for slow pace of construction of kitchen cum stores, if applicable.

Not applicable

2.10.7 How much interest has been earned on the unutilized central assistance lying in the bank account of the State/implementing agencies.

Not applicable

2.10.8 Details of the kitchen cum stores constructed in convergence. Details of the agency engaged for the construction of these kitchen-cum-stores.

Not applicable

2.11 Kitchen Devices

2.11.1 Procedure of procurement of kitchen devices from funds released under the Mid-Day Meal Programme

The Department follows a tendering procedure for purchase of such items.

2.11.2 Status of procurement of kitchen devices

Till date there is no funding from any other source for purchase of kitchen devices apart from the releases made under the programme.

2.11.3 Procurement of kitchen devices through convergence or community/CSR

There are no devices procured through convergence or community/CSR.

2.11.4 Availability of eating plates in the schools. Source of procurement of eating plates.

All schools are provided with adequate numbers of eating plates.

2.12 Measures taken to rectify

2.12.1 Inter-district low and uneven utilization of food grains and cooking cost
There is no mismatch in utilization of food grains and cooking cost.

2.12.2 Intra-district mismatch in utilization of food grains and cooking cost.
There is no mismatch in utilization of food grains and cooking cost.

- 2.12.3 Mismatch of data reported through various sources (QPR, AWP&B, MIS etc)
Rectification of mismatch in data is done after verification of all records.

2.13 Quality of food

- 2.13.1 System of Tasting of food by teachers/community. Maintenance of tasting register at school level.

Tasting of food by a teacher and members of the SMC/PTA has been made mandatory and is to be entered in the food tasting register.



- 2.13.2 Maintenance of roster of parents, community for the presence of atleast two parents in the school on each day at the time of serving and tasting of mid day meal.

A roster system is being followed from amongst the teachers as well as members from the PTA and SMC who are involved in tasting as well as supervising meals that are to be served.

2.13.3 Testing of food sample by any recognized labs for prescribed nutrients and presence of contaminants such as microbe'se-coli. Mechanism to check the temperature of the cooked MDM.

The State has no recognized laboratory for testing meals.

2.13.4 Engagement of / recognized labs for the testing of Meals.

As explained above.

2.13.5 Details of protocol for testing of Meals, frequency of lifting and testing of samples.

Does not arise.

2.13.6 Details of samples taken for testing and the results thereof.

Not applicable.

2.13.7 Steps taken to ensure implementation of guidelines issued with regard to quality of food.

The food tasting register is checked by any official visiting the schools to ensure that quality of the meals is maintained.

2.14 Involvement of NGOs / Trusts / Temples / Gurudwara / Jails etc.

2.14.1 Modalities for engagement of NGOs/ Trusts/ Temples / Gurudwara / Jails etc. for serving of MDM through centralized kitchen.

The state has no centralized kitchens for serving MDM, as such, no modalities are in place.

2.14.2 Whether NGOs / Trusts/ Temples / Gurudwara / Jails etc. are serving meal in rural areas

The State has involved NGOs in two (2) districts i.e. Tuensang and Longleng for implementation of MDM in their areas of operation.

The NGOs, the Eleutheros Christian Society (ECS) for Tuensang district and the Phom Community Development Society (PCDS) for Longleng district have gained prominence and popularity in the state due to their initiative and involvement in building up the SHGs to be a formidable agency in working towards the upliftment of their community. Having noticed their credibility in their work for the community in the most far flung areas of the state, the SLSMC decided to hand over MDM operations to the two organizations since there was presence of SHGs and women voluntary organizations in all the villages which could be leveraged for better delivery of MDM services.

- 2.14.3 Maximum distance and time taken for delivery of food from centralized kitchen to schools
Not applicable
- 2.14.4 Measures taken to ensure delivery of hot cooked meals to schools
Not applicable
- 2.14.5 Responsibility of receiving cooked meals at the schools from the centralized kitchen,
Not applicable
- 2.14.6 Whether sealed/insulated containers are used for supply of meals to schools,
Not applicable
- 2.14.7 Tentative time of delivery of meals at schools from centralized kitchen.
Not applicable
- 2.14.8 Availability of weighing machines for weighing the cooked MDM at school level prepared at centralized kitchen.
Not applicable
- 2.14.9 Testing of food samples at centralized kitchens.
Not applicable
- 2.14.10 Whether NGOs / Trusts/ Temples / Gurudwara / Jails etc. is receiving grant from other organizations for the mid day meal. If so, the details thereof.
No. However, the NGOs receives help from the community in the form of vegetables, food items etc.

2.15 Systems to ensure transparency and accountability in all aspects of programme implementation,

- 2.15.1 Display of logo, entitlement of children and other information at a prominent visible place in school
Display boards have been given to all schools for display of logo and other vital information with regard to the scheme to be put up at a prominent area of the school.

2.15.2 Dissemination of information through MDM website

The Department has no dedicated website for MDM, however information pertaining to MDM has been made available under the Department website at

<http://education.nagaland.gov.in/mid-day-meal/>

2.15.3 Provisions for community monitoring at school level i.e. Mother Roaster, Inspection register,
Schools have been provided with registers for recording community monitoring.

2.15.4 Tasting of meals by community members,

Tasting of meals by the teachers as well as members from the community has been made mandatory.

2.15.5 Conducting Social Audit

2.15.5.1 Whether Social Audit has been carried out or not

No

2.15.5.2 If no, in 2.15.5.1, reasons thereof.

2.15.5.3 Details of action taken by the State on the findings of Social Audit.

2.15.5.4 Impact of social audit in the schools

2.15.5.5 Action plan for Social Audit during 2020-21.

The Department has approached State Institute of Rural Development (SIRD) Nagaland to conduct Social Audit for the year 2019-20. However due to the imposition of nationwide lockdown because of COVID-19 pandemic the entire process has been put on hold.

2.16 Capacity building and training for different stakeholders

2.16.1 Details of the training programme conducted for State level officials, SMC members, school teachers and others stakeholders

Trainings of school teachers, cook-cum-helpers, officers and SMC members are done periodically.

2.16.2 Details about Modules used for training, Master Trainers, Venues etc.

For the purpose of training, the state's handbook developed for MDM is utilized as the training module since it contains all the required information and the relevant formats that are to be used at all levels.

2.16.3 Targets for the next year.

- To increase students enrolment in Government Schools.
- To improve nutritional status of the children for healthy life.

2.17 Management Information System at School, Block, District and State level and its details.

2.17.1 Procedure followed for data entry into MDM-MIS Web portal

Data entry in MIS Web Portal is done at the block level as per records given by the schools and as per records available with them at the Block level. Subsequently information from the State level is provided in the Web Portal by the State MIS Programmer.

2.17.2 Level (State/ District/ Block/ School) at which data entry is made

Data entry in the web-portal is done at the block and state level.

2.17.3 Availability of manpower for web based MIS

The departmental staff engaged in MDM at the block and district levels are utilized for MIS. An MIS Coordinator at the state level has been engaged on contract basis for work related to MDM-MIS.

2.17.4 Mechanism for ensuring timely data entry and quality of data

The state level MIS Coordinator is given the responsibility of coordinating timely completion of District and Block level data entry.

2.17.5 Whether MIS data is being used for monitoring purpose and details thereof.

Yes, data made available are being used for monitoring purposes.

2.18 Automated Monitoring System (AMS) at School, Block, District and State level and its details.

2.18.1 Status of implementation of AMS

Under process

2.18.2 Mode of collection of data under AMS (SMS/IVRS/Mobile App/Web enabled)

SMS

2.18.3 Tentative unit cost for collection of data.

Free of Charge

2.18.4 Mechanism for ensuring timely submission of information by schools

2.18.5 Whether the information under AMS is got validated.

2.18.6 Whether AMS data is being used for monitoring purpose and details thereof.

Yes

2.18.7 In case, AMS has not been rolled out, the reasons therefore may be indicated along with the time lines by which it would be rolled out.

Not applicable.

2.19 Details of Evaluation studies conducted by State/UT and summary of its findings.
NIL

2.20 Case Studies / Write up on best/ innovative practices followed in the State along with some high resolution photographs of these best / innovative practices.

A Mid Day Meal mela-cum-exhibition of school organic garden products was conducted at Peren District on 30th August 2019

A brief report:-

A Mid Day Meal Mela-cum-Exhibition of School Organic Garden products, a first of its kind in the state, was organised at Peren Town at local ground on the 30th of August 2019. The programme was initiated by Mid Day Meal Project, Directorate of School Education and hosted by Peren district. The programme was graced by Shri. Namri Nchang, Hon'ble Advisor, Department of Water Resources as the special guest. In his speech he acknowledged the Department of School Education for organizing this mega event, being the first of its kind in the state. He also stated that the Govt. of Nagaland with the directives of GOI is putting their best efforts to uplift the children in the state, not only in the field of education but also child nutrition. He mentioned that some of the main objectives of kitchen gardens included helping in addressing mal-nutrition and micro-nutrients deficiencies by consumption of freshly grown vegetables, to give children first-hand experience with nature and gardening to enhance the knowledge of children regarding nutritional aspects of vegetables and harmful effects of junk foods. Shri. Namri Nchang further said that School Nutrition Gardens are good for learning, they are highly practical and a direct form of education. Apart from practical skills in agriculture and horticulture, gardens are the living laboratories for the study of environmental issues and life science. Furthermore he encouraged all to maintain their own respective kitchen gardens. The Advisor for Water Resources also stated that Mid Day Meal Scheme is a school meal programme of GOI designed to provide better nutritional standing of school children nationwide. The programme provides free lunches for working days for children in primary and upper primary classes in Govt. institutions. The main objective of the scheme is to help improve the effectiveness of primary education by improving the nutritional status of primary school education.

Shri. Menukhol John, Principal Secretary to the Govt. of Nagaland, Department of School Education & SCERT, while delivering his speech said that it is not only in Nagaland but this is the first of its kind in the country. He further said that no other states does he know has done this where the products of the Kitchen Gardens as well as the innovations from each and every schools has been showcased where all

the 132 schools participated from the district. He said that it is a very proud moment and something different and encouraged the other district officials present to replicate and organise the same in their respective districts.

Other highlights of the programme included special number by the students of GHSS Jalukie Town and Govt. College Peren, Peren cultural dance and opening of Mid Day Meal Mela-cum-Exhibition of School Kitchen Garden products.





2.21 Untoward incidents

2.21.1 Instances of unhygienic food served, children falling ill
NIL

2.21.2 Sub-standard supplies,
NA

2.21.3 Diversion/ misuse of resources,
No reports received thus far.

2.21.4 Social discrimination

There are no instances of social discrimination in the state

2.21.5 Action taken and safety measures adopted to avoid recurrence of such incidents. Whether Emergency Plan exists to tackle any untoward incident.

The Department of Health & family Welfare is in constant coordination and kept informed to tackle any medical emergency condition. Coordination with the H&WF is also done at the time of the State Level and District Level Steering & Monitoring Committee meetings as they are part of the committees at both levels.

2.22 Status of Rastriya Bal Swasthya Karyakram.

2.22.1 Provision of micro- nutrients, de-worming medicine, Iron and Folic acid (WIFS).

De-worming was undertaken by the Health Department in the year 2019-20

2.22.2 Distribution of spectacles to children with refractive error,
NIL

2.22.3 Recording of height, weight etc.
Recording of height, weight is done by the medical team.

2.22.4 Number of visits made by the RBSK team for the health check- up of the children(Please ensure to upload at least two photographs of the visit of the medical team in each school on MDM-MIS portal).

The number of Health Camps conducted or the number of visits made by the Medical Team is not recorded by the School Education Department but by the Health & family Welfare Department.

2.23 Present monitoring structure at various levels. Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.

Monitoring & supervision at the district and block levels are done by the District Education Officer & the Sub Division Education Officer and also Block Level Monitoring Officer respectively. It is required of these officers to visit schools and monitor the activities regularly.

- The District Officer is made to visit at least 20% to 30% of the schools within his jurisdiction in a year.

- The Sub Divisional Officers are asked to visit 10% of the schools within their jurisdiction so that all schools are visited in an academic year.

2.24 Meetings of Steering cum Monitoring Committees at the Block, District and State level

2.24.1 Number of meetings held at various level and gist of the issues discussed in the meeting,

Co-ordination meetings at the district level has not been up to expectations which is regretted.

2.24.2 Action taken on the decisions taken during these meetings.

2.25 Frequency of meeting of District Level Committee held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.

The state has only 1 (one) Member each in both the houses of the Parliament, and therefore, it has not been possible for the MPs to be part of the District Level Committee due to time constraints. However, this committee is headed by the District Collectors of the concerned districts and district heads of departments like Medical Department, Social Welfare etc are part of the programme.

2.26 Arrangement for official inspections to MDM centers/schools and percentage of schools inspected and summary of findings and remedial measures taken.

Regular Inspection of schools are done on a monthly basis by a designated officer of the scheme whilst distribution of food grain is done. In addition to these visits and inspection, the Block Level Monitoring Officers as well as officers from the district and state level offices visit the schools. There are Reporting Formats for the inspecting officers to be filled in and remedial measures are taken as per the findings made in each individual school.

2.27 Details of the Contingency Plan to avoid any untoward incident. Printing of important phone numbers (eg. Primary health center, Hospital, Fire brigade etc) on the walls of school building.

The department is in constant coordination with the Medical Department to deal with any exigency. The State also has a 108 Toll Free Number that operates 24x7 and manned by Medical Personnel. This facility has a medical team with ambulance and other related medical facilities to deal with any emergencies.

2.28 Grievance Redressal Mechanism

2.28.1 Details regarding Grievance Redressal at all levels, Complaints regarding the MDM Scheme can be made in the district and block offices or can be made directly to the Nodal Officer of the Programme through the Address as given below:

Nodal Officer (MDM) Directorate of School Education,
Nagaland: Kohima-797001
Phone No. 0370-2260036 (office)
Mobile – 9436070054 (through SMSs only)
Email: dsenagaland.mdm.yahoo.in

2.28.2 Details of complaints received i.e. Nature of complaints etc.

NIL

2.28.3 Time schedule for disposal of complaints,
Not applicable

2.28.4 Details of action taken on the complaints.
Not applicable

2.29 Details regarding Awareness Generation & Information, Education and Communication (IEC) activities and Media campaign, carried out at State/district/block/school level.

Awareness for the scheme is being created every now and then through the local newspapers by issuing press statements with pictures of children having their meals in schools. The radio is also being used as a medium for public awareness. Flexi banner promoting MDM scheme has been set up in prominent public places, up to the village level for public awareness as well as to improve the attendance and enrollment in the schools.

Rashtriya POSHAN Maah:

POSHAN Abhiyaan (National Nutrition Mission) is a flagship programme of India launched by the Prime Minister in March 2018 from Jhunjhunu in Rajasthan. The programme aims at improving nutritional status of children up to 6 years, adolescent girls, pregnant women, and lactating mothers to achieve specific targets for reduction in low birth weight babies, stunting growth, under nutrition and prevalence of anemia over the next three years. The purpose of celebrating the POSHAN month is to take the message of nutrition to every nook and corner of the country and to focus on complimentary food, treatment and prevention from infections in children.

The Department of School Education, as one of the implementing agency, celebrated Rashtriya POSHAN Maah in the month of September 2019 with key focus on developing School Organic Kitchen Gardens and ECO Clubs in schools. During the celebration pamphlets on School Organic Kitchen Gardens and ECO Clubs were distributed to spread awareness.



2.30 Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.

2.31 Action Plan for ensuring enrolment of all school children under Aadhaar before the stipulated date.

2.32 Contribution by community in the form of Tithi Bhojan or any other similar practices in the State/ UT.

The State has its own Communitization Program similar to Tithi Bhojan through which community participation and contribution is being done.





2.33 Kitchen Gardens

2.33.1 Status of availability of kitchen gardens in the schools. (Please furnish school wise details for all districts in the table given at **Annexure – W 1.**)

2.33.2 Mapping of schools with the corresponding Krishi Vigyan Kendras (KVK)

2.33.3 Details of the mechanisms adopted for the setting up and Maintenance of kitchen gardens.

2.33.4 Whether the produce of these kitchen gardens is used in MDM.

Kitchen gardens has been set up for the specific purpose of utilizing the produce for MDM.

2.33.5 Action plan for setting up of kitchen gardens in all schools.

2.34 Details of action taken to operationalize the MDM Rules, 2015.

2.35 Details of payment of Food Security Allowances and its mechanism.

None

2.36 Cooking Competition

2.36.1 Whether cooking competitions have been organized at different levels in 2019-20,

No

2.36.2 if yes in 2.36.1,

2.36.2.1 the number of participants in these competitions

2.36.2.2 Details of judges

2.36.2.3 How many participants were awarded

2.36.2.4 Was the awarded participants given any cash prizes

2.36.2.5 Whether the awarded recipes have been shared with schools

2.36.3 Details of action plan for year 2020-21

2.37 Details of minor modifications from the existing guidelines carried out by District Level Committee chaired by the District Magistrate.

2.38 Details of new interventions (preferably for areas affected with malnutrition, anemia etc, aspirational districts) envisaged under 5% flexi funds – For each intervention, please provide detailed information in the below template

2.38.1 Background Note

2.38.2 Objectives

- Sensitizing the general public and the students concerned on Mid Day Meal programme
- To encourage a healthy competition.
- Encourage the construction and use of kitchen gardens.

2.38.3 Rationale for the intervention

2.38.4 Time lines

2.38.5 Coverage

2.38.5.1 Number of Districts

2.38.5.2 Number of schools

2.38.5.3 Number of children

2.38.5.4 Number of working days

2.38.6 Requirement of Funds

2.38.7 Monitoring

2.38.8 Outcome measurement

2.38.9 Impact assessment

2.39 Any other issues and Suggestions.

School wise information on kitchen gardens

S. No.	Name of District	Name of Block	No. of school	Type of kitchen field (open field, terrace, containers)	Size of kitchen garden (approx. sq mt)	Main produce	Quantity of produce (in Kg)	Participating agencies (KVK, Horticulture Dept., Community, School's own initiative)
1	DIMAPUR		144			chilly, beans, tomato, yam, green leaves, brinjal, ladies finger, bitter gourd, cabbage, zangir,		School's own initiative
2	KIPHIRE		70			Kidney beans, tomato, pumpkin, maize, ginger, mustard leaves, green vegetables.		School's own initiative
3	KOHIMA		47			Squash, chilly, yam, mustard leaves, beans, gourd, ginger, tomato, king chilly, vegetables		School's own initiative
4	MOKOKCHUNG		131			Vegetables, ginger, pumpkin, banana, mustard, maize, cucumber, banana, gourd, beans, tomato, chilly, green leafy vegetables.		School's own initiative
5	MON		171			Vegetables, beans, chilly, ginger, pumpkin, mustard leaves.		School's own initiative
6	PHEK		139			Cabbage, beans, maize, banana, yam, green		School's own initiative

						leaves, potato, tomato, papaya, chilly		
7	WOKHA		76			Papaya, yam, maize, tomato, brinjal, beans, ginger, chilly, potato.		School's own initiative
8	ZUNHEBOTO		102			Tomato, chilly, beans, maize, soya beans, sesame, sweet potato, pumpkin, cucumber, yam, ground nut.		School's own initiative
9	TUENSANG		26			Kidney beans, beans, yam, maize, green leaves, mustard, cabbage, squash, potato.		School's own initiative
10	LONGLENG		15			Beans, green leaves, yam, papaya, banana, ginger, pumpkin		School's own initiative
11	PEREN		108			Maize, cucumber, pumpkin, brinjal, bittergourd, beans, spring onion, chilly, yam, ladies finger, squash.		School's own initiative

Note : At least three photographs to be uploaded on MDM-MIS portal