

**F.No.11-4/2024-PMP - 5**  
**Government of India**  
**Ministry of Education**  
**Department of School Education & Literacy**  
**PM POSHAN Division**

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Shastri Bhawan, New Delhi  
Dated, the 17<sup>th</sup> September, 2024

**Subject: Minutes of the Meeting of Programme Approval Board (PAB) held on 05.08.2024 to consider the Annual Work Plan and Budget (AWP&B) of EdCIL (India) Ltd. under PM POSHAN for 2024-25.**

The meeting of Programme Approval Board- Pradhan Mantri Poshan Shakti Nirman (PAB-PM POSHAN) was held on 05.08.2024 at Conference Room No. 112-C, Shastri Bhawan, New Delhi under the Chairmanship of Secretary (SE&L) to consider the Annual Work Plan & Budget 2024-25 in respect of EdCIL (India) Ltd.

2. The minutes of the above PAB meeting have been approved by the Secretary, Department of School Education & Literacy. Please find enclosed a copy of the approved minutes for your information and necessary action.

**Encl. As above.**

  
(J.B. Nath)

Under Secretary to the Govt. of India

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To

1. Shri Manoj Kumar, CMD, EdCIL.
2. Shri Vipin Kumar, Additional Secretary (SS-II), MoE.
3. Shri Anandrao Vishnu Patil, Additional Secretary (PMPY and Digital), MoE.
4. Ms. Archana Sharma Awasthi, Joint Secretary (SS.I), MoE.
5. Dr. Amarpreet Duggal, Joint Secretary, (Corrd. & Media), MoE.
6. Shri Sanjog Kapoor, JS & FA, MoE.
7. Ms. A. Srijja, Economic Adviser, MoE.
8. Ms. Prachi Pandey, Joint Secretary (Instt.), MoE.
9. Shri V. Hegde, DDG(Statistics), MoE.

Copy for information to:

1. PPS to Secretary (SE&L), Ministry of Education.
2. Director (SS)/ Director (AB) in PM-POSHAN Division.
3. Shri Inderjeet Kuri, Under Secretary (Finance), SE&L, MoE.
4. Under Secretary (IS-2) / Under Secretary (KCM) / Under Secretary (SFA).
5. Shri Ratnesh Kumar, CGM, EdCIL.
6. Shri Jamil Thomas, Deputy Manager, PM POSHAN TSG-EdCIL.

**Minutes of the Meeting of Project Approval Board (PAB) of Pradhan Mantri Poshan Shakti Nirman (PM POSHAN) Scheme held on 05.08.2024 under the Chairmanship of the Secretary (DoSE&L) in the Conference Room at 112-C Shastri Bhawan, New Delhi to consider the Annual Work Plan & Budget (AWP&B) for the Year 2024-25 of the TSG (EdCIL)**

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- 1) The meeting of the Project Approval Board (PAB) for considering the Annual Work Plan & Budget (AWP&B) for the year 2024-25 of Technical Support Group (TSG), PM POSHAN, managed by EdCIL India Ltd. was held at 11.00 AM on 05.08.2024 in Room Number 112-C, Shastri Bhawan, New Delhi under the Chairpersonship of Shri Sanjay Kumar, Secretary (DoSE&L). A list of participants who attended the meeting is attached at **Annexure-I**.
  - 2) The Additional Secretary (PMPY & Dig.) welcomed Secretary (DoSE&L) and all the participants. Shri Manoj Kumar, the CMD, EdCIL and the CGM, EdCIL had given the presentation on the details of the AWP&B for 2024-25 for consideration of the PAB.
  - 3) Details of the Budget approved for 2023-24, funds released by the DoSEL, Ministry of Education and Funds Utilized under TSG-PM POSHAN during FY 2023-24 are given below:

**(a) Funds Position of the TSG as on 31.03.2024 (Estimated):**

<b>Particulars</b>		<b>Total (Rs. /Lakhs)</b>
<b>Budget approved for the FY 2023-24</b>		<b>1179.91</b>
<b>Funds Released to the TSG during the year 2023-24</b>		<b>652.70</b>
<b>Sanctioned Order Date</b>	<b>Amount Released</b>	
09.06.2023	228.38	
01.09.2023	76.13	
25.10.2023	119.81	
20.02.2024	228.38	
<b>Opening Balance as on 01.04.2023</b>		<b>(-) 32.08</b>
<b>Other income / Sale of scrap</b>		<b>0.51</b>
<b>Total Funds available during FY 2023-24</b>		<b>621.13</b>
<b>Expenditure (Provisional) During FY 2023-24</b>		<b>617.37</b>
<b>Closing Balance as on 31.03.2024 (Provisional)</b>		<b>(+) 3.75</b>

(b) Statement of Expenditure incurred by TSG-PM POSHAN w.e.f. 01.04.2024 till 31.07.2024

<b>Particulars</b>	<b>Total (Rs Lakhs)</b>
Funds received during the year 2024-25 (till 30/06/2024)	Nil
Opening Balance as on 01.04.2024	(+ 3.75)
Expenditure already incurred by EdCIL on TSG PM POSHAN (01.04.2024 to 31.07.2024)	
Consultancy Fee/Remuneration & Allowances	80.40
National/ Regional Workshops & Meeting	8.34
Administrative/Office Expenses	20.82
EdCIL Overheads & Margin @11 %	12.05
GST @ 18% on above	21.89
Office Building Rental Charges & Maintenance Charges incl. Taxes	28.24
<b>Total</b>	<b>171.76</b>
<b>Fund Position as on 1<sup>st</sup> July 2024 (NEGATIVE)</b>	<b>(-) 168.01</b>

4) The EdCIL made a detailed presentation about the performance in the preceding year and the services to be provided during the FY 2024-25.

5) After detailed discussions, the PAB has given approval for the following:

- (i) The Budget Estimates of **Rs.1000.10 lakhs (Ten Crore and Ten Lakh Rupees)** for TSG-PM POSHAN for the Financial Year 2024-25, proposed by EdCIL, has been approved as per the details at **Annexure-II**.
- (ii) Funds will be released to EdCIL for the approved activities for TSG-PM POSHAN in 2024-25 after adjustment of opening balance as on 01.04.2024 in accordance with Utilization Certificate furnished by EdCIL.
- (iii) The existing status of consultants, working in the PM POSHAN & Digital Education Bureau, through the TSG(EdCIL) is as follows:

<b>S. No.</b>	<b>Designation</b>	<b>Sanctioned Strength</b>	<b>Working Strength</b>
1	Chief Consultants	04	04
2	Senior Consultants	02	02
3	Consultants	02	00

Positions of four (04) Chief Consultants and two (02) Senior Consultants have been approved for continuation under the PM POSHAN & Digital Education Bureau during the FY 2024-25. The performance of the above consultants will be reviewed and appropriate action will be taken accordingly.

- (iv) The PAB has decided that the two (02) vacancies of Consultants against the existing sanctioned strength should be filled by EdCIL, in consultation with the PM POSHAN Bureau at the earliest.
- (v) One (01) position of Consultant-Mental Health will be filled through TSG-Samagra Shiksha in consultation with PM-POSHAN Bureau DoSEL, MoE at the earliest.
- (vi) The PAB has accorded **approval for hiring services of two new Consultants** as follows:

Sl. No	Designation	Approved Strength
1	Consultant-Legal	01
2	Consultant-IT	01

Thus, the new sanctioned strength of Consultant for the PM POSHAN Bureau will be four (04). The performance of all the manpower engaged through the TSG-PM POSHAN will be reviewed and appropriate action will be taken accordingly.

- (vii) The sanctioned and working manpower of Project Assistant-I, Project Assistant-II and Support Staff-III has been approved for

continuation in the PM-POSHAN Bureau for FY 2024-25 as follows:

<b>S. No.</b>	<b>Position</b>	<b>Sanctioned Strength</b>	<b>Working Strength</b>
1	Project Assistant-I	18	18
2	Project Assistant-II	01	01
3	Support Staff-III	11	11

- (viii) The TSG will fill up six (06) vacant positions of Project Associate (earlier known as Young Professional) in consultation with the DoSEL, MoE, through Open Advertisement, at the earliest.
- (ix) It has been decided by the PAB that the existing TSG Office premises at Vijaya Building, Barakhamba Road, New Delhi will be vacated as early as possible and not later than 30.09.2024 and the provision of seating space to accommodate 5-6 persons of TSG-PM POSHAN at new TSG Office at KG Marg may be arranged.
- (x) Hiring of vehicles on monthly basis for official use by the MoE for operational purposes of the PM POSHAN Scheme is approved, on the same terms and conditions, as were approved for the preceding year.
- (xi) The Secretary DoSEL-cum Chairman of the PAB has expressed his concern over non-utilization of approved funds for organizing Joint Review Missions, Publicity of the Scheme and IEC awareness. The Chairman has directed that the budget approved for the specified purposes should be utilized properly so that the objectives of the Scheme can be achieved.
- (xii) Present Service Agreement between the MoE & EdCIL was valid up to 31<sup>st</sup> March, 2024. Approval for extension of the Terms of the Agreement for one year, on annual basis, from 01.04.2024 to 31.03.2025 is granted, upon review and satisfactory performance of EdCIL, the TSG-PM POSHAN Scheme.
- (xiii) Renewal / Extension of service Agreement between MoE and EdCIL w.e.f. 1<sup>st</sup> April, 2024 till 31<sup>st</sup> March, 2025 on same terms of conditions for EdCIL will incur expenditure in line with its bye-

laws/rules/procedures and in conformity with GFR, 2017 for which expenditure has been approved by PAB, in AWP&B FY 2024-25.

- (xiv) Capacity Building/Training of Project Assistants, in phases, on upcoming technology/IT services and knowledge upgradation of consultants.
- (xv) Continuation / renewal of contractual agreement of existing TSG – PM POSHAN 06 Consultants and 30 contractual staff for FY 2024-25.
- (xvi) Payment to Consultants / Staff / Vendors should be made in time.
- (xvii) EdCIL should obtain expert opinion on charging GST on the various component heads of the project. PM POSHAN Division will also look into this matter.

**The meeting ended with a vote of thanks to the Chair.**

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**List of participants**

1. Shri. Anandrao V. Patil, Addl. Secretary (PMPY & Dig. Education), DoSE&L, MOE
2. Shri Manoj Kumar, CMD, EdCIL
3. Shri Sanjog Kapoor, JS & FA, MoE.
4. Shri Sunil Sharma, Director, (PM POSHAN), DoSE&L, MOE
5. Shri Anil Bhandula, Director, (PM POSHAN), DoSE&L, MOE
6. Dr. J.B. Nath, Under Secretary (PMP-4&5), DoSE&L, MoE
7. Shri Shah Faiz Ahmed, Under Secretary (PMP-1), DoSE&L, MoE
8. Shri K.C. Meena, Under Secretary (PMP-2 & 3), DoSE&L, MoE
9. Shri Indrajit Kuri, Under Secretary, IFD, DoSE&L, MoE.
10. Shri Sumit Kumar Batra, SO (PMP-4), DoSE&L, MoE.
11. Shri Nitish Kumar, SO (PMP-1), DoSE&L, MoE.
12. Shri Kamal Kishore Saini, SO (PMP-1), DoSE&L, MoE.
13. Shri Ratnesh Kumar, CGM EdCIL
14. Shri Jamil Thomas, Deputy Manager, PM POSHAN, TSG, EdCIL
15. Shri K P Shishodia, DGM, Fin-TSG

**Annexure-II****Proposed AWP&B Budget 2024-25**

<b>S. No</b>	<b>Activity</b>	<b>Approved Budget F.Y. 2023-24 (Rs. in lakhs)</b>	<b>Proposed Budget F.Y. 2024-25 (Rs.in lakhs)</b>
1	Consultants' Fee/Remuneration & Allowances [Annexure-I (b)]	₹ 335.40	₹ 335.40
2	National / Regional Workshops & other meetings [Annexure-II]	₹ 100.00	₹ 100.00
3	Joint Review Missions in 10 States	₹ 80.00	₹ 50.00
4	Publicity of scheme/ IEC awareness	₹ 100.00	₹ 50.00
5	Field Visits	₹ 30.00	₹ 25.00
6	Administrative / Office Expenses [Annexure- III]	₹ 100.00	₹ 100.00
7	Others Contingent expenditure (including resource persons /experts'/volunteers' fee/ honorarium etc.) on lump sum basis	₹ 60.00	₹ 60.00
	Sub Total (S. No. 1-7)	₹ 805.40	₹ 720.40
8	EdCIL Overheads & Margin @ 11% (on above)	₹ 88.59	₹ 79.25
	Total (S. No. 1-8)	₹ 893.99	₹ 799.65
9	GST @ 18% as per GoI norms	₹ 160.92	₹ 143.95
10	Office Building Rental Charges & Building Maintenance Expenses (inclusive of taxes) till 30.09.2024*	₹ 125.00	₹ 56.50
	Grand Total	₹ 1179.91	₹1000.10

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**Annexure-III****Computation of Administrative/Office Expenses as per AWP&B (TSG-PM POSHAN)****for F.Y. 2024-25****(Amount in Rupees Lakhs)**

<b>Sl. No.</b>	<b>Particulars</b>	<b>AWP&amp;B F.Y. 2024-25</b>
1	Electricity & Water	₹ 3.50
2	Office Maintenance including Security, Housekeeping, Telephone, Data Dongle, Postage/Courier, Bouquets, Photocopying, Repairs etc.	₹ 28.00
3	Office Stationery, Books, Magazines, DVDs etc.	₹ 3.50
4	Office Equipment including R&M, Insurance etc.	₹ 15.00
5	Conveyance & Vehicle Hiring	₹ 25.00
6	System (software / hardware) up gradation	₹ 25.00
	<b>Total</b>	<b>₹ 100.00</b>