

F. No. 18-1/2018-EE-6(MDM-3-1)  
 Government of India  
 Ministry of Human Resource Development  
 Department of School Education and Literacy  
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Shastri Bhawan, New Delhi  
 Dated, the December 6, 2018

To

Shri Arun Kumar Sharma,  
 Secretary Education  
 Govt. of Himachal Pradesh,  
 Shimla - 171002

Subject :- Visit of Joint Review Mission (JRM) in the State of Himachal Pradesh during 18<sup>th</sup> to 24<sup>th</sup> December, 2018- regarding.

Sir,

I am directed to inform you that the 11th Joint Review Mission (JRM) will visit Himachal Pradesh during 18<sup>th</sup> to 24<sup>th</sup> December, 2018. The JRM will cover District Sirmour and another district to be selected by the State Government. The JRM is headed by Dr. Asha Kwatra, Dean PGS, Hissar Agriculture University, Hissar (Haryana). The other members of the team are:

- I. Shri Rohit Jamwal, Director Elementary Education, Himachal Pradesh - Member
- II. Ms. Ritu Aggarwal, Dy. Secretary (MDM), MHRD, Govt. of India. —Member,
- III. Dr. Sangeeta Sood, Professor & HOD, CSK HP AU Palampur, HP - Member
- IV. Representative of UNICEF - Member
- V. Shri Sunil Kumar Sinha, Sr. Consultant (MIS), TSG-MDM.- Member
- VI. Dr. Mridula Sircar, Sr. Consultant, TSG-MDM.- Member

Dr. Mamta, Ms. Priyanka Rani, Ms. Meenu Sirohi and Ms. Anju will be the Research Assistants for the Mission.

2. The boarding, lodging and transportation arrangements for the Team members during the visit of the JRM will be arranged by the State Government. Each of the non-official members of the Team will be paid honorarium of Rs. 2000/- per day. The Research Assistants will get honorarium of Rs. 1000/- per day.
3. Ed.CIL (India) Ltd. will reimburse the cost of boarding, lodging and transportation arrangements as well as the honorarium paid to the non-official Members on receipt of bills and vouchers duly verified from State.

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4. It is, therefore, requested to kindly depute a senior level official who is well-versed with the implementation of the scheme to accompany the Team and also facilitate the visits of the Team to the various institutions in the State
5. It is also requested to kindly intimate the arrangements made and also the name of the official who has been deputed for facilitating the arrangements for the visit of the team to the State.
6. The Terms of Reference for the JRM are enclosed at Annexure I for ready reference.

Yours faithfully,

(Arbab Dhaki)

Under Secretary

Tel: 23387771

Email: arbab.dhaki@nic.in

Encl: As above

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Copy to :

1. Ms. Ritu Aggarwal, Dy. Secretary (MDM), MHRD, Govt. of India
2. Dr. Asha Kwatra, Dean PGS, Hissar Agriculture University, Hissar (Haryana)
3. Shri Rohit Jamwal, Director Elementary Education, Himachal Pradesh
4. Dr. Sangeeta Sood, Professor & HOD, CSK HP AU Palampur, HP
5. Dr. Yasmin Ali Haque, Country Representative, UNICEF with the request to nominate member for the JRM.
6. PPS to Secretary (SE&L), Department of School Education & Literacy, MHRD
7. PS to Joint Secretary (EE.1), Department of School Education & Literacy, MHRD
8. Shri Sunil Kumar Sinha, Sr. Consultant, TSG-MDM to coordinate with the State and JRM team for the visit
9. Dr. Mridula Sircar, Sr. Consultant, TSG-MDM.- Member
10. Dr. Mamta, Ms. Priyanka Rani, Ms. Meenu Sirohi, Ms. Anju
11. Project Manager, TSG-MDM for making necessary arrangements for travelling of JRM team from their respective headquarters to the State headquarter and back.
12. Section Officer MDM(2-1)

**Terms of Reference for Joint Review Mission**  
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- I. Review the fund flow from State to Schools/implementing agencies.
- II. Review the coverage of the Scheme
- III. Review the availability of Management Structure at State, District, Block level
- IV. Review the delivery mechanism of food grains from State to Schools
- V. Review the smooth implementation of the Scheme with particular reference to Interruptions
- VI. Review the Creation of Capital Assets
- VII. Construction of Kitchen-cum-Stores
- VIII. Procurement/Replacement of Kitchen Devices
- IX. Review the involvement of NGO's/Trust/Centralised kitchens in the Scheme
- X. Review the payment of Cost of foodgrains to Food Corporation of India
- XI. Review the convening the meetings of District Level Committee under Chairpersonship of senior most Member of Parliament (Lok Sabha)
- XII. Review the Management Information System (MIS)
- XIII. Review the implementation of Automated Monitoring system,
- XIV. Convergence with Rastriya Bal Swasthya Karyakram for Health check-up, supplementation of micronutrients under WIFS & deworming medicine under National deworming day and health checkups and supply of spectacles to children suffering from refractive errors,
- XV. Review the following:
  - a. Operationalization of Mid-Day Meal Rules, 2015
  - b. Dissemination of food Safety Guidelines up to District, Block and school
  - c. Enrolment of children and Cook-cum-Helpers under Aadhar
  - d. Payment of Honorarium to Cook-cum-Helpers
  - e. System of storage food grains and other ingredients
  - f. Role of Teachers in Mid-day-Meal Scheme
  - g. Tasting of MDM by Teacher, Parents and Community
  - h. Testing of Meals
  - i. Involvement of Community
  - j. Bank Account of Cook-cum-Helpers
  - k. Awareness of the Scheme
  - l. Contingency Plan