

**F.No.13-4/2011-MDM 2-1**  
**Government of India**  
**Ministry of Human Resource Development**  
**Department of School Education & Literacy**  
**Mid Day Meal Division**  
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Shastri Bhavan, New Delhi  
Dated the 10<sup>th</sup> November, 2014

**Subject: Organization of Regional Workshops / Orientation meeting with State Governments and Union Territory Administrations**

The undersigned is directed to say that it is proposed to hold 5 Regional Workshops; one each in South, North East, West, East and Northern Zones, to provide orientation to the States/UTs for preparing the comprehensive Annual Work Plan & Budget proposal for the year 2015-16 to pay more attention on identified poor performing districts in the States / UTs, status of data entry into the MDM-MIS portal, conducting of social audit of the Scheme, testing of food samples by labs on quality parameters, etc. The details of the date, venue and the participating States / UTs are given at Annexure-I.

2. These workshops will enable this Department to share and discuss following issues:-

- i) Review of the Scheme in first two quarters of the year 2014-15.
- ii) Review of payment of cost of food grains to FCI.
- iii) Review of Status of School Health Programme.
- iv) Review of in infrastructure facilities under MDM Scheme.
- v) Review of management structure at various levels i.e. State, District, Block and School in the State.
- vi) Revision of norms of cooking cost.
- vii) Review of status of data entry into MDM MIS portal.
- viii) Sharing of findings of Monitoring Institutes.
- ix) Preparation of contingency/medical emergency plan in case of any untoward incident.
- x) Social audit
- xi) Testing of food samples by lab

3. The Principal Secretaries / Secretaries, Governments of Karnataka, West Bengal, Uttar Pradesh, Goa and Odisha are requested kindly to make necessary arrangements for the smooth organizing of the above workshops and stay of the participants in Bengaluru, Kolkata, Lucknow, Panaji and Puri respectively. The Principal Secretaries / Secretaries of the organizing States are requested to designate nodal officer for the workshop in their State.

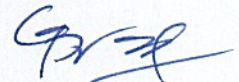
4. As per the recent instructions of Ministry of Finance, Government of India on economy measures, the organizing States are requested to organize the workshop in the premises of the Government institute only. It is also informed that economy measures may also be followed for making boarding and lodging arrangements for the participants.

5. The Government of India would bear the entire expenditure for organizing the above workshop, including boarding and lodging of the participants. However, the expenditure on TA/DA of the participants will have to be borne by the respective State Governments. The State Governments organizing these workshops are requested to incur the expenditure in the initial stage from its own resources and submit the bills and vouchers duly verified by the nodal officer of the workshop to Project Manager, Ed.CI for reimbursing the expenditure under intimation to this Department.

6. The organizing States are requested to submit the component-wise tentative expenditure to the Project Manager (MDM), TSG, Ed.CIL(India) Limited at [vk.v.mdm@gmail.com](mailto:vk.v.mdm@gmail.com) under intimation to the undersigned at [gaya.prasad@nic.in](mailto:gaya.prasad@nic.in) to enable us to make on the spot payment after the workshop. It is relevant to mention that the Programme Approval Board (PAB) for Mid Day Meal Scheme 2014-15 had approved Rs.8 lakh for each workshop and organizing States are requested not to exceed the above ceiling.

7. It is, therefore, requested that the 2-3 names of the officers nominated for the workshop may be sent to the Nodal Officer of the organizing State under intimation to this Department. The name of the Nodal Officer would be intimated separately.

Yours faithfully,



(Gaya Prasad)  
Director (MDM)

Tel.: 011-23384253

Fax: 011-23382394

Email: [gaya.prasad@nic.in](mailto:gaya.prasad@nic.in)

1. Dr. Raj Kumar Khatri  
Principal Secretary  
Government of Karnataka
2. Shri Arnab Ray  
Principal Secretary  
Government of West Bengal

3. Shri Hira Lal Gupta  
Secretary  
Department of Basic Education  
Government of Uttar Pradesh  
Lucknow
4. Shri D.P. Dwivedi  
Secretary  
Department of Education  
Government of Goa
5. Smt. Usha Padhee  
Commissioner and Secretary  
School and Mass Education Department  
Government of Odisha  
Bhubaneswar

**Copy to:**

1. Principal Secretaries/Secretaries Education or nodal Departments implementing Mid Day Meal of all States/UTs with request to depute 2-3 officers who are dealing with the scheme and are well conversant with the issues related to MDM for the above Workshops along with the data on the scheme up to September, 2014 or thereafter.
2. Director, Mid Day Meal Scheme of all the States/UTs for information and necessary action.
3. JS&FA, Ministry of HRD with request to depute representative of IFD for the Workshops.
4. DIR(SSP) / DS(BDS) / DS(VKN) / US(RK) / US(KCM) / US(AD)
5. PPS to JS(E.E.I)
6. Senior Consultants, Consultants of TSG-MDM, Ed.CIL with request to coordinate with the States / UTs and ensure their participation.
7. Project Manager (MDM), Ed CIL (India) Limited, New Delhi with request to coordinate with the organizing States and make arrangement for reimbursement of the expenditure to be incurred by the concerned States/UTs, on last day of the workshop.

**Annexure-I**

<b>S. No.</b>	<b>Zone</b>	<b>Principal Secretaries / Secretaries</b>	<b>Venue</b>	<b>Date</b>	<b>States/UTs</b>
1.	South	Dr. Raj Kumar Khatri Primary & Secondary Education Department, Bengaluru – 560 001 KARNATAKA. Email: <a href="mailto:jdpimdms@gmail.com">jdpimdms@gmail.com</a>	Bengaluru	5-6 December, 2014	Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, Telangana and Puducherry
2.	North East	Shri Arnab Roy Secretary School Education Department, Govt. of West Bengal, Kolkata-700091 <a href="mailto:director.cmdmp@gmail.com">director.cmdmp@gmail.com</a>	Kolkata	11-12 December, 2014	Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura, Sikkim, West Bengal
3.	North	Shri Hira Lal Gupta Secretary, Department of Basic Education Govt. of Uttar Pradesh, Lucknow - 226 001 Email: <a href="mailto:lkomdm@gmail.com">lkomdm@gmail.com</a>	Lucknow	18-19 December, 2014	Delhi, Uttarakhand, Bihar, Uttar Pradesh, Madhya Pradesh, Himachal Pradesh, and Chandigarh.
4.	West	Shri D.P. Dwivedi Secretary (School Education), Government of Goa, Porvarim Bardezi-403521 Email: <a href="mailto:dir-educ.goa@nic.in">dir-educ.goa@nic.in</a> , <a href="mailto:dovebird@rediffmail.com">dovebird@rediffmail.com</a>	Goa	8-9 January, 2015	Maharashtra, Daman & Diu, Dadra & Nagar Haveli, Goa, Lakshadweep, Gujarat and Rajasthan.
5.	East	Ms. Usha Padhee Commissioner-Cum-Secretary, Govt. of Odisha, BHUBANESWAR - 751 001 Email: <a href="mailto:snomdm@gmail.com">snomdm@gmail.com</a>	Puri	15-16 January, 2015	Andaman & Nicobar Island, Chhattisgarh, Odisha, Punjab, Haryana, Jharkhand and Jammu & Kashmir